

Draft awaiting confirmation at the next Parish Council meeting.

FAWLEY PARISH COUNCIL

POLICY, RESOURCES AND PERSONNEL COMMITTEE

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 14 November 2018 at 7.00pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Alvey Chairman	√		
Cllr B Thorne Vice-Chair	√		
Cllr A Glass	√		
Cllr M Langdale			√
Cllr L Llewellyn			√
Cllr K Smith	√		
Cllr P Wappet-Madden	√		

Also Present: Cllr B Coyston, Cllr B Hall, 13 members of the public.

In Attendance:

Steve Postlethwaite, Clerk/RFO to the Council

Sue Markides, Deputy Clerk

Joshua Bond – Centre & Sports Development Officer

PRP 43. Apologies: None. Cllrs Langdale and Llewellyn were absent.

PRP 44. Declarations of Interest.

44.1 To receive declarations of interest from councillors on items on the agenda

Cllr Glass advised of a prejudicial interest in planning application 18/11352, 22 Foxcroft Drive, Holbury as he lives close by. He stated he would remain in the meeting but would not take part in the vote.

Cllrs Glass and Thorne declared a non-prejudicial interest in agenda item 48 Planning, as they are members of the New Forest District Council Planning Committee. They stated that they would consider the applications on the evidence in front of them at this point in time. Cllr Smith declared a prejudicial interest in planning application 18 /11295, Land adjacent to Elmside, Ashlett Road as he lives close by. He stated he would remain in the meeting but would not take part in the vote.

44.2 To receive written requests for dispensations for disclosable pecuniary interests None

44.3 To grant any requests for dispensation as appropriate None

PRP 45. Minutes: RESOLVED: That the minutes of the meeting held on 05 September 2018 be confirmed as a correct record.

Standing Orders were suspended

PRP 46. PUBLIC SESSION

The agent representing the applicants of planning application 18/10801 wished to speak to the meeting to address some of the objections to the planning application which included

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parking – this was discussed in the 2015 outline application during which he advised Hampshire County Council prohibited parking on site taking into account the bus stop in situ. The quality/mass of the application is exactly the same as in 2015 following which the parish commented “we are happy to accept the decision reached by the District Council Officers under their delegated power.”

POST MEETING the FPC comment made in 2015 was “FPC confirm their comments made in September 14 - happy to accept the decision reached by the District Council Officers under their delegated power, we support in principle the development of the site.

The agent further advised that the applicants have not erected a fence to conceal an attempt to take unregistered land as stated in the petition online; but after consultation with the Falcon Inn who were about to install a new fence (with documentary evidence on their behalf) they erected the fence; there is no advance of land, more a concern relating to fly tipping and security issues of the plot. The applicants would like this to be a sustainable development – with access to the bus close by and cycle provision on site – nothing much has changed since the principle of the scheme apart from a change relating to the gable end.

A member of the public provided the following comments which she read to the meeting: Good evening Chairman, ladies and gentlemen.

I know you have a full agenda so I'll be very quick.

I'm here as one of over 50 residents who would be **NEGATIVELY IMPACTED** by the current planning application number 18/10801 (the former public conveniences) with regards to landscaping, which would affect the whole village landscaping.

On 26 October the case officer for this planning application Mr Stephen Belli stated “The councils' hands are tied and the law is the law.” So, let the law be the law and may there be **NO** special dispensation made for this application – the planning **CONDITIONS** from the original application 14/11133 given have **NOT** been fully met, so when it goes before the NFDC planning it should be **REJECTED** on these grounds.

Condition 2 – only the plans submitted 20 June this year are within the 3 years (deadline being 02 July), the amended plans are almost 4 months beyond that deadline and should **NOT** be considered. Furthermore, they only address some of the conditions that had not yet been met in the in date plan, highlighted by a local resident who also opposes this development.

I would also seriously question conditions 6 and 7, but there's no time.

Condition 8 has **NOT** been met by **ANY** submitted plan. It clearly states and I quote “plans and particulars showing precise details of the provisions of BIN/cycle storage within the site have been submitted”. **NOWHERE on any plan is there any mention of bin storage provision made.** This **DOES** affect the landscaping of the site. For those who live in the village, we know we have a resident fox and plastic rubbish bags left on the pavement do **NOT** meet the **CONDITION** set by the council themselves.

Others here will highlight other concerns, so in view of everything else I request the Parish Council and NFDC Planning Committee to list and seriously take on board our opposition and grave concerns over this application and its lack of complying with the conditions that should have been addressed and met in the plans submitted by the deadline of 02 July 2018.

Thank you for listening.

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Another member of the public provided the following comments which she read to the meeting:

Good evening. I'm also here to object to the details of the landscaping of the same application 18/10801. On the plans submitted in June and those of October, tree 3 is NOT actually one cherry tree, but TWO well established mature cherry trees and ONE cherry tree stump of about 1.5m. These trees are not on the applicants' land but on the land behind the former public conveniences that is not registered and its ownership is disputed.

It states it has been AGREED to be removed.

My question and the same question of all the immediate neighbours is AGREED WITH WHOM?

There is NO EVIDENCE of who it has been agreed with.

The tree canopies do NOT even overhang on to the applicants' land. They are central to the Fawley green treescape. They obviously act as an environmental habitat for many birds and other insects, but also act as a visual barrier, noise and wind barrier to us adjoining neighbours.

These trees do NOT impinge on the proposed development and therefore would be detrimental to the whole village scene should they be removed, especially without permission.

A picture of T3, cherry tree was held up for the meeting to view.

An additional member of the public provided the following comments which she read to the meeting:

Good evening to all. I too oppose the current planning application 18/10801. I have personally voiced my concerns about the total lack of car parking provision in all past applications with regards to the former public conveniences. This development for 4 offices could easily have 2 people per office plus clients visiting, so that's potentially 8 plus cars needing to park in a small village centre.

Though an outline planning permission was granted in 2015, the village HAS changed and CAR PARKING needs to be addressed when it impacts on the whole village and all its residents, that's us.

What used to be the post office is now an office for Sea Mariner with 11 employees. Where do they park? Shops have requested they don't park in front of "their perceived" spaces. So, a lot park in the Falcon Inn car park, which is not even permitted. Furthermore the Falcon Inn car park has got smaller this year and it is a PRIVATE car park. The landlady of the pub, I quote "does not grant permission for any non-pub clients to park their cars on private land". The nearest adjoining road is Falcon Fields, where I live, this too is private and ALL residents of this road oppose this planning application for lack of car parking provision and would not tolerate anyone parking their cars Monday to Friday 9-5pm on the road, we have to pay for that road to be maintained ourselves. The council and clients site visit to the former public conveniences on 26 October clearly demonstrated where people would park, in our private road.

Anyone who knows Fawley Village knows what is happening to former shops/office spaces here, they are being converted into residential dwellings. Again should this development convert into housing, our biggest fear is there is still no provision of potential car parking. So in addition to the reasons already given I request the council REFUSE planning permission for the current plans in view of Fawley Village social cohesion and community interest. Our parish council need to recognise what has changed in 3 years and the potential impact such

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a development would have. A new plan that considers the need for car parking and gets the entire local community's support needs to be sought; we need reassurance that our concern is respected and acknowledged.

A member of the public queried whether if this planning application went ahead as a commercial property it could be changed to residential use mid-way through the process and if so did the outline planning agreed stay with that build.

The architect of the planning application confirmed that this situation would require a new planning application to be processed.

Another member of the public considered the planning application for the former public conveniences to be misconceived. He reflected that businesses were closing in Fawley village with the properties then being converted to housing and further considered this building would be converted to housing at some point. In relation to parking arrangements he thought that often with planning applications that provide no parking facilities on site an adjacent plot of land was purchased for staff parking/visitors; an option which he believed would not be viable on this proposal.

The member of the public also raised his concern relating to lorries using the B3053 which he had brought to the council's attention previously. Whilst the heavy traffic relating to container lorries has improved to a degree, there is now the different noise of scrap lorries being heard at 5.30am and all 20 residential properties on the road backed him in his concern.

Standing Orders were reinstated

PRP 47. Chairman's Remarks

The Chairman advised of the following:

Following a complaint by residents at the Parish Council meeting held on 19 September 2018 regarding rubble at the front of The Old Post Office, The Square, Fawley, NFDC Planning Enforcement Officers have advised that they have been in contact with the owners of the site who have assured them that after completion of on-going works at the site they will remove all the building rubble and rubbish causing concern by 20 November 2018. He was pleased to announce that we had a very good fireworks night with over 3000 tickets sold.

Work is ongoing to repair the flood damage in the bar of Gang Warily; we hope to have the bar reopened early in December.

PRP 48. Planning: RESOLVED: To submit the following observations:

a) Parish List:

18/10801

Reserved Matters

Former Public Conveniences, School Road, Fawley, SO45 1EA

Re-consultation: Two-storey building for flexible use (Use Class A1, A2, B1a) (Details of appearance & landscaping, development granted by Outline Permission 14/11133)

Discussion took place relating to removal of trees, the possibility of tree protection orders being obtained, the agreed repositioning of the bus stop and lamp column (which it was believed was being carried out free of charge), viability of commercial buildings within the village, parking concerns, the time line of previous applications and if it was possible to amend use of the site in the future.

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(No 4) We recommend refusal as we query whether the time scales /conditions of earlier planning applications have been complied with, we note the concerns of the local community, including parking and raise concern as to who has agreed the stated removal of trees which would result in a loss of community amenity.

Cllr Alvey asked the Clerk to contact the NFNPA Tree Works to request an emergency TPO on the cherry trees.

Cllr Glass advised the public present that if this application goes before the Planning Development Control Committee at NFDC, they are able to attend the meeting and speak if they so wish. The Parish Council will post any notification received relating to this application on its website and notice boards so that the public are able to contact NFDC direct.

6 members of the public left the meeting (7.30pm).

Full planning permission

18 /11295

Land adjacent to Elmside, Ashlett Road, Fawley SO45 1DS

Proposal: 3 pairs of semi-detached houses; associated parking; cycle & bin stores

(No 3) We recommend permission as long as the concerns of the Highways Department are met.

Full planning permission

18 /11341

Penlowarth, 7 Thornbury Avenue, Blackfield, Fawley SO45 1YP

Proposal: Flue on out building

(No 4) We recommend refusal due to concern relating to the smoke nuisance being experienced by neighbours and query that this issue should be raised with NFDC Environmental Health.

Full Planning Permission

18/11363

1 May Crescent, Holbury, Fawley SO45 2GS

Proposal: Single - storey side extension

(No 3) We recommend permission

Lawful Development Certificate existing

18/11286

33 Heather Road, Fawley, SO45 1ER

Proposal: Rear extension to form a covered decking area

(Lawful Use Certificate for retaining an existing use or operation)

(No 3) We recommend permission

18/11404

Full Planning Permission

19 Dane Close, Blackfield, Fawley SO45 1ZY

Proposal: Replace conservatory roof

(No 3) We recommend permission

Draft awaiting confirmation at the next Parish Council meeting.

Full Planning Permission

18/11417

39 Waltons Avenue, Holbury Fawley SO45 2LT

Proposal: Roof alterations in association with new first floor; single storey-side extension

(No 5) We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission

18/11425

Fawley Refinery, Cadland Road, Hardley, Fawley, SO45 1TX

Proposal: Storage tank and associated works (Block 16)

(No 3) We recommend permission

Full Planning Permission

18/11352

22 Foxcroft Drive, Holbury, Fawley SO45 2FF

Proposal: Outbuilding

Members noted the number of buildings already on site and queried whether there is a limit on the number of out buildings permitted.

(No 5) We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission

18/11446

Fawley Croft, Blackfield Road, Fawley, SO45 1EH

Proposal: Roof alterations in association with new second floor; single-storey rear extension

(No 3) We recommend permission

b) New Forest National Park Authority:

18/00756

Variation/Removal of Condition

Fawley Quarry, Calshot Road, Calshot, Southampton SO45 1BB

Proposal: Application to vary conditions 2, 5 and 17 of planning permission 18/00437 to allow revised restoration scheme

A member of the public representing the quarry advised that the quarry will be re-landscaped to its original condition but simpler; the quarry will be returned to existing field level to be used as agricultural land or as a SANG (Suitable Alternative Natural Greenspace) for the proposed housing development. However he was unable to answer the questions raised by councillors relating to the existing conditions.

(No 2) We recommend refusal as we are unable to access the relevant information on line and therefore cannot assess the proposal to vary the conditions but would accept the decision reached by the New Forest National Park Authority's Officers under their delegated powers.

Three members of the public left the meeting (7.50pm).

Draft awaiting confirmation at the next Parish Council meeting.

Full Planning Permission

18/00752

Beach Hut 51, Calshot Beach West, Calshot

Proposal: Two storey beach hut and hardstanding; decking; 2no. solar panels; flue and boiler; removal of existing beach hut and hardstanding

(No 5) We are happy to accept the decision reached by the New Forest National Park Authority's Officers under their delegated powers.

c) New Forest National Park Authority Tree Works:

Application TPO 18/1079

29 The Glade, Langley, Southampton SO45 1ZP

Proposed works: Prune 1 X Oak tree

Reason for works: To improve shape/balance

The Parish Council **SUPPORTS** this application subject to the advice of the arboriculturist of the New Forest National Park Authority.

PRP 49. Monthly Schedule of Accounts including interest received from CCLA Investments August & September 2018 and up to date bank reconciliation. Members wished to congratulate the Finance & Transparency Officer on the work completed.

RESOLVED: To accept the Monthly Schedule of Accounts including interest received from CCLA Investments August & September 2018 and up to date bank reconciliation (see attached Appendices A & B).

PRP 50. To receive summary of Income & Expenditure for Admin and Fawley Parish Council overall. Noted.

PRP 51. To consider price review of all Parish Facilities for 2019/20.

RESOLVED: To accept the price review of all Parish Facilities as presented (see attached Appendix C).

PRP 52. Deed of variation QEII Recreation Ground

RESOLVED: That Council proceed (in advance of any future expenditure at the QEII) with the deed of variation of the lease of the QEII Recreation Ground (use as recreational open space) between Fawley Parish Council (FPC) and New Forest District Council (NFDC) from the current expiry date of 06 February 2032 to a new date of 06 February 2062 with each side bearing their own legal costs, FPC costs expected to be in the region of £160.

PRP 53. To note asset disposal - Vauxhall Astra Van. Noted.

PRP 54. To consider recommendation of Public Services Committee 17 October 2018 to adopt the Tree Management Policy.

Draft awaiting confirmation at the next Parish Council meeting.

RESOLVED: To recommend adoption of the Tree Management Policy to the Parish Council meeting due to be held 12 December 2018.

PRP 55. To note addition (as below) to the Council's Data Retention Policy as recommended by the Council's Data Protection Officer. Noted.

Document	Minimum retention period	Reason	Location retained	Disposal
Customer contact information and membership details	5 years after customers last use of facility	Business (Providing a service to our users)	GW Office in locked filing cabinet/ Sports booker which is password protected	Paper records destroyed in cross shredder Sports-booker info redacted via pseudonym

PRP 56. To consider Email, Internet Policy for Councillors. Discussion took place regarding use of NFDC and personal email accounts for parish council business. The Clerk to clarify this use and bring back this matter to the Parish Council meeting due to be held 12 December 2018.

PRP 57. Councillor's Code of Conduct: Members noted adoption is in preparation for Parish Council elections in May 2019.

RESOLVED: To recommend adoption of the NALC Councillors Code of Conduct to the Parish Council meeting due to be held 12 December 2018.

PRP 58. Update – Renda Road Planning: The Clerk advised that he has contacted the consultancy service of the Society of Local Council Clerks; there are various options that could be scoped and once a proposal is completed this will come back for approval of Council.

PRP 59. To consider the 2019/20 Budget and agree to recommend to the Parish Council meeting 12 December 2018 subject to notification of tax band D figures from NFDC.

RESOLVED: To recommend the 19/20 Budget as presented to the Parish Council meeting 12 December 2018 subject to notification of tax band D figures from NFDC.

PRP 60. Resolution updates:
Meeting 05 September 2018

PRP 29 RESOLVED: To proceed with an initial investment of £100,000 in the CCLA Property fund. **Update:** Investment made.

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PRP 31 **RESOLVED:** To make the following awards

a) Gang Warily Scout & Guide HQ (fund raising project for new building - no accounts). The Council to be invoiced for the cost of building the website as per the grant application – this to be no more than £150.00. Sect 142 LGA **Update:** Invoice awaited.

b) New Forest Disability £100.00 Sect 137 LGA **Update:** Payment made.

c) Citizens Advice New Forest £250.00 Sect 137 LGA **Update:** Payment made.

PRP 36 **RESOLVED:** That the Parish Council sign up as an employer with CycleScheme to allow employees to purchase a cycle under a Hire Agreement with repayment made through payroll. **RESOLVED:** That any National Insurance contribution savings that may be made are split 50/50 between the employee and the Council. **Update:** Scheme set up, two employees have purchased cycles. **All noted**

PRP 61. Correspondence:

a) For information:

i) Citizens Advice New Forest: Thank you letter for recent grant award. Noted.

ii) The Planning Inspectorate: Appeal Decision. 5 Chalewood Road, Langley, Southampton SO45 1YU, Bungalow; parking; landscaping; access onto St Francis Road, appeal dismissed. Noted.

iii) NFDC Streetscene: Portfolio Holders Decision on Car Parking:

This year it is proposed that free parking will be provided on Saturday 1st December to help promote Small Business Saturday which is a national campaign to promote local high streets and independent shops.

If your council holds a Christmas event which does not coincide with Small Business Saturday the council is happy to assist by suspending parking charges on the day of the event. If you wish to nominate a day (which should be during the period 4 weeks prior to Christmas Eve) please e-mail the parking office - parking.office@nfdc.gov.uk no later than 12th November 2018. As I am sure you can appreciate given the number of Towns and Villages within the district the logistics of organising the suspension of charges in each location on different days is considerable.

In addition to the two days identified above, as we did for the first time last year the council wishes to further support local business by suspending parking charges on the last weekend before Christmas. In 2018 this will be 22nd and 23rd December 2018. Noted.

iv) NFDC: New Forest District (Outside the National Park) Local Plan 2016-2036 PART 1: PLANNING STRATEGY - Submission to the secretary of State. Notice is hereby given that on 1 November 2018 the Council submitted the Local Plan 2016-2036 Part 1: Planning Strategy to the Secretary of State, in accordance with Regulation 22 of The Town and Country Planning (Local Planning) (England) Regulations 2012. The Local Plan 2016-2036 Part 1: Planning Strategy sets out a strategy and policies for the use, development or protection of land and buildings in the Plan Area for the Plan period 2016 to 2036, including new strategic allocations capable of accommodating 100 or more homes. The Local Plan and all supporting documentation together with all the representations made during the formal pre-submission publication period, which took place from 29 June to 12 August 2018, have been submitted to the Secretary of State. The Secretary of State will appoint an independent Inspector to undertake a Public Examination into the 'soundness' of the Plan. The Inspector will organise the Examination and will define the matters and issues to be examined in order to explore the soundness of the Plan. The Inspector will also determine which parties will be invited to attend the formal hearings of the Examination.

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The Submission Local Plan and all supporting documents can be viewed on the Council's website: www.newforest.gov.uk/localplan2016 The Submission Local Plan and supporting documents will also be available to view at:

Location	Opening times
Appletree Court, Beaulieu Road, Lyndhurst,	Mon-Thurs: 8:45am-5:15pm, Fri: 8:45am-4:45pm

Please note that no further representations can be made at this stage. If you have any queries, please contact the Policy and Plans Team (policyandplans@nfdc.gov.uk) or for enquiries about the arrangements for the Public Examination, please contact the Programme Officer, Ian Kemp (ikemp@icloud.com) Noted.

PRP 62 Cllrs News and Comments

Cllrs are reminded that this agenda item involves no more than an exchange of information.

Cllr Glass wished to congratulate the British Legion for a very good Remembrance Parade which was attended by Fawley Parish Council.

Cllr Coyston advised of the official opening of the Fawley Mensshed being held on Thursday 29 November at 11am. Cllr Alvey as Chair of FPC will officiate and the media and TV companies have been informed.

Cllr Thorne advised that she had stood in for the Chairman at the official hand over of the Sensory Garden at Lepe to Hampshire County Council held on 30 October 2018. It was a lovely occasion and she considered if members have not visited the garden they should go as it is absolutely beautiful.

PRP 63. Date of next meeting: 06 March 2019

Exclusion of public and press: RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

PRP 64. Staffing matters:

a) To note staff training: It was noted that for a variety of reasons Council Officers had not been able to attend the Society of Local Council Clerks Regional Training Seminar in Newbury on 07 November 2018, cost of £123 is non-refundable.

There being no further business the meeting closed at 8.16pm.

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Chairman