

## FAWLEY PARISH COUNCIL

### ESTATES AND FACILITIES COMMITTEE

Minutes of the Estates and Facilities Committee meeting of Fawley Parish Council held on Wednesday 03 July 2019 at 7pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Glass Chairman		√	
Cllr B Coyston Vice-Chairman	√		
Cllr A Alvey	√		
Cllr B Hall	√		
Cllr D McElhenny	√		
Cllr C Reece		√	
Cllr B Thorne	√		

**Also present:** Cllr A Carcas.

**In attendance:**

Steve Postlethwaite, Clerk to the Council  
Sue Markides, Deputy Clerk  
Jason Mansbridge, Grounds Manager  
Joshua Bond, Centre & Sports Development Manager

**E/F 01. Apologies:** Apologies were sent by Cllrs Glass and Reece for personal reasons. These were accepted.

**E/F 02. Declarations of Interest and dispensations:**

- 2.1 To receive declarations of interest from councillors on items on the agenda  
Cllr Thorne declared a non-prejudicial interest in agenda item 6 Planning, as she is a member of the New Forest District Council Planning Committee. She stated that she would consider the applications on the evidence in front of her at this point in time.  
Cllr McElhenny declared a pecuniary interest in planning application 19/10476, Fawley Refinery as he was formerly employed by ExxonMobil.
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests  
None
- 2.3 To grant any requests for dispensation as appropriate  
None

**E/F 03. Minutes: To sign the minutes of the Public Services Committee meeting held on 06 February 2019 and the minutes of the Amenities Committee meeting 09 January 2019**

**RESOLVED:** That the minutes of the Public Services Committee meeting held on 06 February 2019 be confirmed as a correct record (signed by Cllr Coyston).

**RESOLVED:** That the minutes of the Amenities Committee meeting held on 09 January 2019 be confirmed as a correct record (signed by Cllr Alvey).

Draft awaiting confirmation at the next Parish Council meeting

Suspension of standing orders

**E/F 04. PUBLIC SESSION** There were no members of the public present.

Standing orders reinstated

**E/F 05. Chairman's Remarks:**

Cllr Coyston welcomed members to the first meeting of the Estates and Facilities Committee which was previously 2 committees, Amenities and Public Services.

NFDC has advised that planning application 19/10500, 7 Hursley Drive, Langley, Fawley SO45 1ZU, two storey rear extension will be considered by the Planning Committee meeting on Wednesday 10 July 2019. If you would like to speak, please contact the parish council office by 11am on Monday 08 July 2019. (FPC comment 15/05/19 - No 3 We recommend permission).

The Youth Worker will be running the Summer Holiday Club Summer sessions on Mondays - 29 July, 5, 12 and 19 August and on Thursdays - 25 July, 01, 08 (TBC), 15, 22, & 29 August with arts and crafts, sports and pottery and of course a free healthy lunch for each child attending. Cllrs are welcome to call in and see a session taking place or alternatively Lisa is always looking for extra volunteers.

Excellent feedback has been received from Armed Forces Day with large numbers attending the event.

**E/F 06. Planning: RESOLVED: To submit the following observations:**

**a) Parish List:**

Full Planning Permission

19/10665

Sunningdale, Lea Road, Langley, Fawley, SO45 1YW

Proposal: Single-storey side rear extension, fenestration alterations

**(No 3) We recommend permission**

Full Planning permission

19/10563

31 Hampton Lane, Blackfield, Fawley, SO45 1ZA

Proposal: Single-storey rear extension (Retrospective)

**(No 3) We recommend permission**

Full Planning permission

19/10668

The Nest, Chapel Lane, Blackfield, Fawley So45 1yx

Proposal: Roof alterations, front & rear dormers in association with new first floor; single-storey side & rear extensions; front porch

**(No 3) We recommend permission**

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Full Planning Permission

19/10695

Site of former Fawley Power Station, Fawley Road, Fawley SO45 1TW

Proposal: Two-storey portable cabin for office and staff welfare facilities

Members noted the cabins have been erected but in a location that is clearly visible from the adjacent footpath, the design and colour are also considered unsuitable.

**(No 3)** We recommend permission; we accept the new location and note the cabins will be painted an appropriately muted colour.

Re-consultation - Full Planning permission

19/10476

Fawley Refinery, Block 36b, Marsh Lane, Fawley SO45 1TX

Proposal: Two re-fuelling units consisting of Hydrogen unit & Hydrotreater including 2 stacks about 50 metres high (Block 36B); Automotive diesel oil storage tank (Block 13)

**(No 3)** We recommend permission providing there is strict adherence to all government environmental standards; that no maintenance work takes place on site during this construction and an appropriate plan for labour transportation is in place – FPC notes the comment of HCC relating to development traffic for the design year 2021.

Town and Planning Act 1990 (As amended)

Town and Country Planning (General Permitted Development) (England) Order 2015

Notification of change of use – Prior Approval A1/A2 to C3 Dwelling

19/10724

Three Oaks, 135 Hampton Lane, Backfield, Fawley SO45 1WE

Description: Use of ground floor as a flat (Prior Approval Application)

**Noted.**

**New Forest National Park Authority:**

Full Planning Permission

19/00260

Land Adjacent to Lantilla, Elmfield Lane, Calshot, SO45 1BJ

Proposal: Dwelling; outbuilding; access alterations

The meeting noted this application had been withdrawn

**E/F 07. To receive reports for the following:**

**a) Ashlett** – Cllr Hall advised the grass on the green has been cut. ExxonMobil have still to repair the part of the bank which has subsided.

**b) Play Areas** – see Grounds Manager report

**c) Footpaths** – see attached Appendix A

**d) Holbury Manor & Warren Copse** – see attached Appendix B

Members wished to record their thanks to Eddie Holtham for the excellent reports he provides.

**E/F 08. To receive a report from the Grounds Manager:**

The Grounds Manager further advised the meeting of an infestation of Brown Tail Moths at Newlands. Warning notices have been put in place as contact with these can cause/skin/eye

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irritation/ breathing difficulties. Advice received is that the nests should be removed in the autumn.

Cllr Alvey had previously been informed of an infestation of Brown Tail Moths in Blackfield.

**RESOLVED:** To accept the report from the Grounds Manager (see attached Appendix C).

**E/F 09. To receive a report from the Centre Manager:** Members noted item 3.1.8 Fire Risk Assessments; a report will be brought to the Policy, Resources & Personnel Committee meeting to be held on 31 July 2019.

A new income stream should be provided with the delivery of spinning classes following the purchase of indoor cycling bikes.

Members wished to acknowledge the success of Armed Forces Day and to congratulate the staff, in particular Kathryn Webb, Operations Manager responsible for Events.

Members also wished to thank the Grounds Team for their efforts in creating the Youth Community Garden which was officially opened during Armed Forces Day.

**RESOLVED:** To accept the report from the Centre & Sports Development Manager (see attached Appendix D).

**E/F 10. To note Graphic User Interface Information relating to Income & Expenditure for Estates & Facilities will be presented after three months of the current financial year to each meeting of the council. Noted.**

**E/F 11. Updates on the Strategic Action Plan 16/19 objectives for the Environment/Community –** To note the Strategic Plan will be reviewed in the next few months. Members noted that Councillors will be involved in the review of the Strategic Plan.

**E/F 12. Town and Parish Investment Fund Award –** Members to note successful grant award of £30, 457.00 from HCC. Noted.

**E/F Meeting Resolution Updates:**

Public Services Committee meeting Feb 2019

**P/S 59. Green at Ashlett –** to note new lease has been signed. Noted

Amenities Committee meeting Jan 2019 – None

**E/F Councillor news and comments.**

**Cllrs are reminded that this agenda item involves no more than an exchange of information.**

None.

**E/F 13. Correspondence:**

**a) For response:**

**i) Hampshire County Council:** The Hampshire (Borough No 66) (Parish of Fawley) Definitive Map Modification Order 2019. Noted.

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- ii) **NFDC Licensing:** Temporary Events Notice: Gang Warily Scout & Guide HQ, Newlands Road, Fawley, SO45 1GA, Weekcamp Camping and Entertainment, the sale by retail of alcohol, the provision of regulated entertainment, the provision of late nite refreshment 09/08/2019-11/08/2019 09.00 – 23.30 490 persons Noted
- iii) **NFDC Licensing:** Temporary Events Notice: Vibrant Forest Brewery, Unit 3, The Purlieu Centre, Hardley Industrial Estate, SO45 3AE Beer Festival, The sale by retail of alcohol, the provision of regulated entertainment 17/08/2019 11-20, 450 people Noted
- b) **For information: HCC Cllr A McEvoy :** Letter of thanks received following Armed Forces Event. Noted.
- c) **Available from the office:** NFDC Cabinet Forward Plan for the 12 month period commencing 01 July 2019 (previously circulated). Noted.

**E/F 14. Date of next meeting:** 09 October 2019

**E/F 15. Exclusion of public and press: RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**E/F 16. Staff training report:** Members noted the staff training of the Centre and the Grounds Team.

There being no further business the meeting closed at 7.36pm.

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Chairman