

FAWLEY PARISH COUNCIL

POLICY, RESOURCES AND PERSONNEL COMMITTEE

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 31 July 2019 at 7.00pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Chairman Cllr B Thorne	✓		
Vice-Chair Cllr A Alvey	✓		
Cllr A Glass	✓		
Cllr S Milgate		✓	
Cllr J Poole	✓		
Cllr A Sanders			✓
Cllr K Smith			✓

Also Present: Cllr B Coyston, Cllr Brian Hall, Cllr D McElhenny, Cllr C Reece, 1 member of the public (until 7.19pm).

In Attendance:

Steve Postlethwaite, Clerk/RFO to the Council
Sue Markides, Deputy Clerk

PRP 01. Apologies: Apologies were sent by Cllr Milgate for personal reasons. These were accepted. Cllrs Sanders and Smith were absent.

POST MEETING: Apologies were received from Cllr K Smith.

PRP 02. Declarations of Interest.

2.1 To receive declarations of interest from councillors on items on the agenda

Cllrs Glass and Thorne declared a non-prejudicial interest in agenda item 06 Planning, as they are members of the New Forest District Council Planning Committee. They stated that they would consider the applications on the evidence in front of them at this point in time.

Cllr McElhenny declared a pecuniary interest in planning application 19/10633 Geo Speciality Chemicals, a non-prejudicial interest in planning application 19/10748

Waterside Sports and Social Club, and a personal interest in item 9b, Grant application from Waterside Bowls as he is a member of the club.

2.2 To receive written requests for dispensations for disclosable pecuniary interests None

2.3 To grant any requests for dispensation as appropriate None

PRP 03. Minutes: RESOLVED: That the minutes of the meeting held on 06 March 2019 be confirmed as a correct record.

Standing Orders were suspended

Draft awaiting confirmation at the next Parish Council meeting

PRP 04. PUBLIC SESSION: A member of the public advised of the importance of planning application 19/00499 The Jolly Sailor, Ashlett Road, as without this he considered the business would not be able to expand and would therefore struggle in the future. He advised of the reasons for requesting an extension to the pub, the design of which he felt was fitting with the rest of the building.

Standing Orders were re-instated

PRP 05. Chairman's Remarks: None

PRP 06. Planning: RESOLVED: To submit the following observations:

a) Parish List:

Full Planning permission
19/10555

Waybak House, Exbury Road, Blackfield, Fawley SO45 1XD
Proposal: Detached carport (Retrospective)

(No 5) We are happy to accept the decision reached by the District Council's Officers under their delegated powers

Full Planning permission
19/10748

Waterside Sports and Social Club, 179-181 Long Lane, Holbury, Fawley SO45 2PA
Proposal: 8 portable cabins for use as changing room facilities and meeting / office room

(No 3) We recommend permission subject to the condition that the portable cabins are in place for a limited time of ten years (to ensure the cabins remain in a suitable condition)

Full Planning permission
19/10633

Geo Speciality Chemicals, Charleston Road, Fawley SO45 3NX
Proposal: Storage tank farm comprised 4 tanks; single storey pre-fabricated buildings; housing process equipment; extend cladding louvres on existing building

(No 3) We recommend permission subject to the condition that the application meets all Environment Agency and Health & Safety Executive conditions

Full Planning Permission
19/10813

42 Holbury Drove, Holbury, Fawley SO45 2NF

Proposal: Pitched roof over existing flat roof with associated raised ridge; demolish conservatory

(No 3) We recommend permission

Full Planning Permission
19/10842

44 Larkspur Gardens, Holbury, Fawley SO45 2QH

Proposal: Raise ridge height in association with new first floor; no 4 dormers, no 13 roof lights

Draft awaiting confirmation at the next Parish Council meeting

(No 2) We recommend refusal as we consider the application to be over powering/over development but would accept the decision reached by the District Council's Officers under their delegated powers

Full Planning Permission

19/10839

Little Apple, 13 Springfield Grove, Holbury, Fawley SO45 2LL

Proposal: Roof alterations in association with new first floor; first floor rear extension; single-storey rear extension; porch

(No 5) We are happy to accept the decision reached by the District Council's Officers under their delegated powers

b) New Forest National Park Authority:

19/00410

Langley Close, West Common, Langley, Southampton SO45 1XJ

Proposal: Retention of stable block

(No 3) We recommend permission

19/00499

Jolly Sailor, Ashlett Road, Ashlett Creek, Fawley, Southampton SO45 1DT

Proposal: Single storey extension

(No 3) We recommend permission subject to the extension remaining within the curtilage of the site

The member of the public present left the meeting

c) Tree Works:

CONS /19/0438

The Hollies, Ashlett Road, Ashlett Creek, Fawley, Southampton SO45 1DT

Proposed works: Prune 2 Holly trees, Fell group of Hazel trees,

Removal of dead stems 1 x Silver Birch tree

Reason for works: Arboricultural Management

The Parish Council **SUPPORTS** this application.

TPO /19/0422

6 Meadow Way, Fawley, Southampton SO45 1FP

Proposed works: Oak x 1 Fell

Reason for works: Branches are falling off which struck a child. Restricting the chance of security

The Parish Council **DOES NOT SUPPORT** this application and would prefer that the tree is pruned and made safe under advice from the District Council's Arboriculturist

PRP 07. Monthly Schedule of Accounts including interest received from CCLA Investments April, May & June 2019 and up to date bank reconciliation

Members noted the cost of the Anderson Shelter which was present at the Armed Forces Day event – it was further noted that this experience was well received. It was suggested that the council is given the opportunity to comment on attractions purchased for the next Armed Forces Day event via the presentation of a draft budget to a committee meeting.

Draft awaiting confirmation at the next Parish Council meeting

The Clerk advised that there is nothing of concern to be noted in these accounts as presented.

RESOLVED: To accept Monthly Schedule of Accounts including interest received from CCLA Investments April, May & June 2019 and up to date bank reconciliation (see attached Appendix A).

PRP 08. To receive summary of Income & Expenditure for Admin

RESOLVED: To accept the summary of Income & Expenditure for Admin (see attached Appendix B).

PRP 09. To consider under Section 137 LGA 1972 grant applications received from the following: RESOLVED: To make the following awards
a) **Waterside Heritage** - £250.00 (Section 137 LGA 1972)
b) **Waterside Bowling Club** – No award

PRP 10. To note Asset Disposals

RESOLVED: To note the disposal of 1 x water fountain, 1 x John Deere out front Mower as presented in the asset disposal.

PRP 11. Under Financial Regulation 5.5b to note existing service agreement between FPC and Peninsular has been extended to include an Employee Assistance Programme at a cost of £18pa per employee

Members noted the addition of the Employee Assistance Programme as part of the existing service agreement with Peninsular and the benefits it provides at a cost of £18 pa per employee.

PRP 12. Change in Pension Grouping Arrangements:

Members discussed the outcome of proposed changes to the current grouping arrangements of the Hampshire Pension Fund (HPF) under the Local Government Pension Scheme (LGPS) following consultation. The fund actuary will create a pool of Town and Parish Council (TPC) and all TPCs will be included in this pool unless it elects to instead be given an individual contribution rate.

RESOLVED: To agree that Fawley Parish Council (FPC) becomes part of the new Town and Parish Council (TPC) Pension Pool of the Hampshire Pension Fund under the Local Government Scheme.

PRP 13. Review of Employee Suggestion Scheme – updated to latest HMRC Guidance:

The Clerk advised that he wished to clarify 4.1 of the scheme (Rewards) and would therefore bring this matter back to the Parish Council meeting due to be held on 04 September 2019.

PRP 14. To note, the Centre has agreed in principle, to hold a weekly Junior Park Run (Sundays 09.30am) at the Gang Warily Recreation Centre subject to approval of the National Committee of the Park Run.

Draft awaiting confirmation at the next Parish Council meeting

Members noted the Junior Park run hopefully taking place at Gang Warily and that the governing body will be running all aspects of this i.e. the run will just use parish council land. Concerns raised included parking at the Centre, numbers attending and whether there will be any resultant revenue to the parish council.

PRP 15. Resolution updates:

6/03/19 PRP 74. Renewal of Licences to occupy land in Holbury:

RESOLVED: To agree to renew Licences to occupy land in Shapton Close and Sycamore Drive, Holbury for a further period of ten years. **Issued.** Noted.

PRP 16. Correspondence:

a) For response:

i) HCC: The Hampshire (New Forest District No 65) (Parish of Fawley) Definitive Map Modification Order 2019 upgrading Fawley Footpath 26 to a bridleway - Order is confirmed Noted.

ii) NFDC Transportation: Temporary Road Closure: Sunday 22 September 2019

C41 Newlands Road, Fawley between its junction with C85 Slades Hill and its junction with C119 Long Copse/Hampton Lane 10.00 -1010hrs

Junction of C41 Newlands Road with C119 Long Copse/Hampton Lane and C41 Rollestone Road 10.04 – 10.11hrs Noted

iii) NFDC Licensing: Temporary Events Notice - Cricket Outfield, Waterside Sports & Social Club, 179-181 Long Lane, Holbury, Southampton SO45 2PA. Fund raising event - the sale by retail of alcohol, the supply of alcohol by or on behalf of a club to, or to the order of, a member of the club. The provision of regulated entertainment 09/08/19, 12.00- 23.00, 10/08/19, 19.00 – 23.00, 400 persons. Noted

iv) NFDC Licensing: Temporary Events Notice – Fawley Royal British Legion Club Ltd, Exbury Road, Blackfield, Southampton SO45 1XD. Annual Pork and Cider Festival – the sale by retail of alcohol. The provision of regulated entertainment. The provision of late night refreshment 24/08/19 12.00 – 23.30, 400 persons. Noted

v) NFDC Licensing: Temporary Events Notice – Fawley Royal British Legion Club Ltd, Exbury Road, Blackfield, Southampton SO45 1XD. New Member Promotional Night. The sale by retail of alcohol. The provision of regulated entertainment. The provision of late night refreshment 30/08/19 18.00 – 23.30. 300 persons Noted

b) For information:

i) NFDC Electoral Services: Polling District & Places Review – there are no proposed changes to the polling districts/ polling places/ polling stations within the parish. For details of the review please follow: <http://www.newforest.gov.uk/article/19045/Official-Notice-ofReview-of-Polling-Districts-Polling-Places-and-Polling-Stations> Noted

ii) NALC Practitioners Conference: To note the attendance of the Clerk has been agreed by the Chairman of the Council - the conference is being held on 02/03 October 2019 at Hinkley Point in Leicester at a cost of £375 plus travel costs. Noted – within agreed training budget.

PRP 17. Cllrs News and Comments

Cllrs are reminded that this agenda item involves no more than an exchange of information. None

PRP 18. Date of next meeting: 13 November 2019

Draft awaiting confirmation at the next Parish Council meeting

Exclusion of public and press: RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

PRP 19. Staffing matters:

- a) To receive Staff/Cllr training report. Noted.
- b) Sickness Absence & Leavers Report. Noted – a review of the presentation of this report to be undertaken for 19-20.
- c) Employment of Part time Assistant Youth Support Worker – to note grant of £5668 has been received from Dibden Allotment Fund to employ an Assistant Youth Support Worker for 10 hours per week, on a temporary contract for 1 year. Members were pleased to note the appointment of an assistant to the Youth Worker which will provide resilience and allow more outreach work to be undertaken.

PRP 20. Change of banking arrangements: Members noted the problems experienced with the current banking arrangements of the council and agreed

To **RECOMMEND** to the Parish Council meeting due to be held 04 September 2019 that the Council changes from Barclays Bank to Unity Trust Bank as per the recommendation of the Clerk/RFO.

PRP 21. Fire detection/Alarm System: Members noted the actions taken to rectify work identified during the recently completed Fire Risk Assessments and agreed

To **RECOMMEND** to the Parish Council meeting due to be held on 04 September 2019 that a quote from JPS Fire and Security for the necessary works is accepted using £11,935 from EMR Buildings Maintenance 323.

PRP 22. Replacement flood light units on all-weather pitches at Gang Warily: Members noted that the units installed in 2015 are not able to be repaired and that the supplier who provided a 5 year warranty has since gone into liquidation.

To **RECOMMEND** to the Parish Council meeting due to be held 04 September 2019 that the quote of £7520 from Richard May Electricals to replace flood light units at Gang Warily is accepted using funds from EMR 327, Gang Warily Recreation and Equipment.

PRP 23. Sale of Land Requirements: Members discussed the requirements needed to progress the sale of land at Gang Warily/B3053 Fawley Road. It was noted that the council should have legal representation before any contract is signed although this may not lead to any return. It was further noted that it will be the developers who will be consulting with parishioners regarding the proposal.

The recommendations of the Clerk were agreed:

To **RECOMMEND** to the Parish Council meeting due to be held 04 September 2019 that the acquisition of planning permission at Renda Road, Holbury is placed on hold.

Draft awaiting confirmation at the next Parish Council meeting

To **RECOMMEND** to the Parish Council meeting due to be held 04 September 2019 that £7500 in Ear Marked Reserves for Renda Road is reassigned to the cost of legal fees for the sale of land at Gang Warily/B3053 Fawley Road.

RESOLVED: To accept the recommendation of the Clerk that Thrings LLP act as solicitors for the sale of land at Gang Warily/B3053 Fawley Road.

Cllr Hall wished it to be formally recorded that he objects to this development with concerns relating to access, the proposed roundabout, the loss of a peaceful corner of the recreation centre and habitat being destroyed. He considered there are enough supermarkets in the locality but if another is needed by Calshot residents, then it should be built in Calshot.

There being no further business the meeting closed at 8.30pm.

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Chairman