

## FAWLEY PARISH COUNCIL

Minutes of the meeting of Fawley Parish Council held on Wednesday 04 September 2019 at 7pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Alvey Chairman	√		
Cllr A Carcas	√		
Cllr B Coyston	√		
Cllr A Glass	√		
Cllr B Hall	√		
Cllr McElhenny	√		
Cllr S Milgate	√		
Cllr J Poole	√		
Cllr S Read		√	
Cllr C Reece			√
Cllr A Sanders		√	
Cllr K Smith	√		
Cllr T Terrill	√		
Cllr B Thorne Vice-Chairman	√		
Vacancy			

**In attendance:**

Steve Postlethwaite, Clerk/RFO to the Council  
Sue Markides, Deputy Clerk

**Also present:** County Cllr A McEvoy, 9 members of the public.

**19/53 Apologies for Absence:** Apologies were received from Cllrs Read and Sanders for personal reasons. These were accepted. Cllr Reece was absent.

**19/54 Declarations of Interest.**

- a. To receive declarations of interest from councillors on items on the agenda  
Cllrs Glass & Thorne declared a non-prejudicial interest in agenda item 19/59 Planning, as they are members of the New Forest District Council Planning Committee. They stated that they would consider the applications on the evidence in front of them at this point in time.
- b. To receive written requests for dispensations for disclosable pecuniary interests  
None
- c. To grant any requests for dispensation as appropriate  
None

**19/55 To approve as a correct record the minutes of the Extraordinary meeting held on 03 June 2019 and the Parish Council meeting held on 12 June 2019.**

**RESOLVED:** That the minutes of the Extraordinary meeting held on 03 June 2019 and the minutes of the Parish Council meeting on 12 June 2019 be signed as a correct record.

**19/56 Chairman's Announcements.** The Chairman advised of the following:

There have been a number of vandalism incidents over the summer holidays including two fires; one at Gang Warily and the other at Newlands Park.

The owl sculptures recently installed at the Warren Copse/Holbury Manor have been damaged. And you may be aware that the Silent Soldier memorial which was at the entrance to Gang Warily has been destroyed. The culprits have been identified and the Police are dealing with this very distressing incident.

The External Audit report for 18-19 has been received with no concerns noted – the Clerk will circulate the report in due course.

Standing orders were suspended

**19/57 PUBLIC SESSION:** A member of the public wished to speak in favour of planning application 19/00612, Lantilla, Elmfield Lane. He hoped to build a property there to retire in. The previous dwellings on site have been demolished in excess of 20 years ago but the services are still there. He has support from neighbours although one neighbour has concerns regarding subsidence but there is a plan in place to deal with this if there are any problems. He considered that the NFNPA policy, CP12, regarding new residential development within villages should be overturned in this case. He further advised that he would be taking a keen interest in the Fawley Waterside planning application for Calshot.

A member of the public wished to speak on parish democracy and noted that 4 of the current parish councillors do not live within the parish. Whilst he noted that the recent vacancy on the parish council has been processed 100% correctly, he queried whether advertisement of the vacancy could be completed differently in the future and considered that some sort of remuneration for becoming a councillor could be made available e.g. an honorarium - in particular as councillor duties can be hard work. He thought a reward for undertaking the role of councillor could possibly attract younger people residing in the parish.

He also wished to bring to the attention of the meeting the continuing problem of container lorries using Ashdown Hill from 4am each morning disturbing residents. The County Councillor is already aware of the problem - the Chairman advised that whilst the complaint is noted the parish council has very little power to deal with this.

The agent for planning application 19/10930 Heath View, The Pentagon, addressed the meeting. The application is for a modest three bedroom property adjacent to the home of the parents of the applicants with square footage as per the existing, on much the same location although 1.2m higher. Significant revision to original plans has been undertaken following pre planning application advice received from NFDC although it appears unclear from the briefing notes whether the planning officer supports the application despite working through it. Concerns of overlooking on the far side are noted. The design and access statements are detailed and she considered that the application fitted in with the character of the area – a poor quality property is being replaced with one up to standard.

A member of the public representing his neighbour wished to make the meeting aware of the objection to planning application 19/10930, Heath View, The Pentagon, which the Chairman confirmed had already been circulated to all councillors.

Standing Orders were reinstated.

**19/58 To consider Co-option to fill Councillor vacancy in the Blackfield & Langley Ward:** The Chairman advised that one application had been received to fill the current vacancy in the Blackfield and Langley ward.

Cllr McElhenny asked the candidate whether he will continue as Secretary to the Hythe Business Partnership, "Hythe Alive"; it was confirmed he would.

**RESOLVED:** Dan Poole is co-opted as Fawley Parish Councillor for the Blackfield and Langley ward.

**POST MEETING: Cllr Poole has signed his Declaration of Acceptance of Office**

**19/59 Planning:**

It was noted that the NFDC Planning website has not been accessible due to maintenance works and that some councillors had found it difficult to look at the planning applications.

**RESOLVED:** To submit the following observations:

**a) Parish List:**

Hampshire County Council  
NF001

Erection of two temporary waste handling buildings at Fawley Thermal Treatment Centre, Charleston Road, Hardley, Hythe SO45 3NX

**(No 3)** We recommend permission.

Hampshire County Council  
NF268

Renewal of elapsed planning permission for new waste transfer station to rear of existing industrial unit at Unit 4, Hardley Industrial Estate, Hardley, SO45 3NQ

**(No 3)** We recommend permission – the Parish Council would like to see a move from the existing site take place as a matter of urgency as permission was granted in 2015.

Application by Hampshire County Council  
19/11024

Unit 4, Hardley Industrial Estate, Hardley, Fawley SO45 3NQ

Proposal: Renewal of elapsed planning permission for new waste transfer station to rear of existing industrial unit

**(No 3)** We recommend permission – the Parish Council would like to see a move from the existing site take place as a matter of urgency as permission was granted in 2015.

Full Planning Permission  
19/10891

Little Toller, Chapel Lane, Blackfield, Fawley SO45 1YX

3 dwellings; associated parking and landscaping; demolish existing

**(No 4)** We recommend refusal due to over development of the site (we would prefer to see one or two at the most properties).

Full Planning Permission  
19/10914  
106 Hampton Lane, Blackfield, Fawley SO45 1WF  
Detached outbuilding  
**(No 3)** We recommend permission

Full Planning Permission  
19/10750  
27 Wedgewood Close, Holbury, Fawley SO45 2QF  
Single storey rear extension; rear dormer  
**(No 5)** We are happy to accept the decision reached by the District Council's Officers under their delegated powers – the Parish Council has concerns regarding overlooking from the dormer window.

Full Planning Permission  
19/10930  
Heath View, The Pentagon, Fawley SO45 1EE  
Proposal: Dwelling; garage; associated landscaping  
Members noted the representations made during public session.  
**(No 1)** We recommend permission on the condition that the upper window with Juliet balcony is replaced with a standard window to reduce concerns regarding overlooking of the neighbouring property but would accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission  
19/10942  
Walton Court, Renda Road, Holbury, Fawley SO45 2LZ  
Proposal: Residential flat; associated parking; cycle and bin storage  
It was noted that NFDC have advised that this application has not been validated.

Full Planning Permission  
19/10980  
Harlyn, The Pentagon, Fawley SO45 1EE  
Proposal: First floor side and rear extensions; roof alterations; roof lights  
**(No 3)** We recommend permission

Full Planning Permission  
19/10995  
Compound 45 (Newlands Park), Newlands Road, Fawley SO45 1GA  
Proposal: Sports Pavilion  
The meeting noted advice from NFDC that this application should not be considered at this time.

Full Planning Permission  
19/11008  
14, Williams Close, Holbury, Fawley SO45 2GT  
Proposal: Use garage as living accommodation  
**(No 3)** We recommend permission

Full Planning Permission

19/11018

Saltdean, Lepe Road, Langley, Fawley SO45 1XR

Proposal: Single storey side and rear extension; use garage as living accommodation

**(No 3)** We recommend permission

**b) New Forest National Park Authority:**

19/00612

Land adjacent to Lantilla, Elmfield Lane, Calshot, SO45 1BJ

Proposal: Dwelling; Outbuilding; access alterations

Members noted the representation made during public session

**(No 3)** We recommend permission with the condition that access is maintained to properties on Elmfield Lane and the concerns regarding the retaining wall are addressed. The Parish considers this to be a residential site and whilst Calshot is not a defined village within the NFNPA Local Plan would hope an exception on this occasion could be made to Policy CP12.

19/00655

Langley Orchard, Lepe Road, Langley, Southampton SO45 1XR

Proposal: Single storey rear extension; raised patio

**(No 3)** We note this is a resubmission and recommend permission

19/00610

Kynance, Kings Copse Road, Blackfield, Southampton SO45 1XF

Proposal: Car port

**(No 2)** We recommend refusal as the car port will be in front of the building line and visible from the forest but would accept the decision reached by the New Forest National Park Authority's Officers under their delegated powers.

7 members of the public left the meeting - 7.50pm.

**19/60 To receive an update from County Councillor.** Cllr McEvoy provided the following report:

**SERVING HAMPSHIRE – 2018/2019 PERFORMANCE REPORT**

Some of Hampshire's performance highlights, all of which are externally or empirically assessed, included the following:

- The County Council was ranked the joint top authority nationally for Highways service delivery according to the National Highways and Transport Network (NHT) Highways Satisfaction survey (2018), and the highest performing authority in the South East. The County Council was also in the upper top quartile nationally for highway conditions.
- Hampshire's young students outperform the national average at Key Stage 2 – and performance had improved on last year. Similarly, schools in Hampshire delivered better GCSE results than the national average, with 67% of GCSE pupils attaining grade C in both English and Mathematics, compared with an average of 64% for England.
- Academic performance for the children of service personnel remained an area of strength. 79% of service pupils in Hampshire attained the good level of development at the end of early years compared to 72% of all pupils nationally.

- CO2 emissions continued to fall year-on-year, down to 78,685 tonnes in 2017/18 (the most recent data). This was a decline from 83,992 tonnes in 2016/17 and exceeds the 2025 target of 79,080 tonnes. This demonstrated that the County Council was reducing its carbon footprint – delivering environmental benefits whilst reducing energy costs.

**THE ANNUAL PERFORMANCE REPORT** which is published by the Local Government and Social Care Ombudsman (LGO) in July each year includes assessment decisions on Complaints. Evidence from the latest period available (2017/18) demonstrated that the LGO received significantly fewer complaints regarding Hampshire County Council than those received relating to comparator councils and also less findings of fault in cases where the Ombudsman accepts a complaint for investigation.

#### **HAMPSHIRE COUNTY COUNCIL'S CHILDREN'S SERVICES**

Ofsted have graded Hampshire County Council's Children's Service as outstanding in all areas. The service received the top score for overall effectiveness, the impact of leaders on social work practices, for children who need help and protection and those in care and care leavers.

The report found that social workers are highly skilled at building meaningful relationships with children. It also highlighted the council's political and corporate support as well as financial investment. Hampshire's response to vulnerable young people at risk of exploitation is described as highly effective.

#### **SURFACE DRESSING**

Surface Dressing, currently being carried out around the area, helps protect the road surface by providing a waterproof seal to prevent potholes and restore any lost skid resistance. Surface dressing treatments are applied when the road is dry. It is a quick process with most sites taking less than a day to complete. A thin layer of new stone chippings improves skid resistance and also reduces the risk of aquaplaning. Drivers are advised to slow down to avoid damage to their cars (and to others) when a road has just been treated. The road is swept to remove loose chippings as soon as possible after treatment and before the road markings are repainted.

Issues that relate to surface dressing operations can be addressed by the Customer Contact Centre on 0300 555 1388.

#### **FINALLY – A NEW SERVICE LAUNCHED TO SUPPORT HAMPSHIRE'S CARERS AND PEOPLE LIVING WITH DEMENTIA**

The service is available to anyone with a diagnosis of dementia to people with suspected dementia to help support them through the diagnostic process and carers over the age of 18.

The service:

- provides one-to-one support over the phone, online or face-to-face with a trained carer support worker or dementia adviser
- focuses on wellbeing rather than illness
- supports people to think about how they can come to terms with and live well with dementia
- assists with the health and social care support available to people with a diagnosed dementia and their carers
- offers advice on state benefits and planning for the future
- facilitates local carer support groups across Hampshire.

**Email:** [enquiries@andovermind.org.uk](mailto:enquiries@andovermind.org.uk)

**Web:** [www.andovermind.org.uk](http://www.andovermind.org.uk)

**Telephone:** 01264 332297. Press option 3 for the Carer Support and Dementia Adviser Service.

Cllr McEvoy advised that she has contacted planning officers at NFDC regarding the waste facilities at Long Lane, Holbury as the application for a new waste transfer station to rear of existing industrial unit at Unit 4, Hardley Industrial Estate does not mention, and she was not aware of, any time limit of use at this site.

**19/61 To receive updates from District Councillors:** Cllr Thorne had nothing to report. Cllr Glass advised of scoping for funding for work required to the coastal area at Hordle. Work is also being undertaken to reduce nitrate emissions into the Solent – the nitrate emissions are high and this could lead to delays in the building of new houses, affect sewerage works etc.

Cllr Alvey advised he had allocated £100 of his District Councillor grant funding to the sensory garden due to be built at the front of the Jubilee Hall, Fawley.

**19/62 To receive an update report from the Youth Worker:** Members noted the report below and wished to congratulate the Youth Worker on the work undertaken. The Clerk advised that the Youth Worker will be working with NFDC on their Anti Littering Project with researchers attending a Youth Club meeting.

*Welcome to F.P.C. Amy Andrew! Amy is our new part time Youth Worker, she has previously volunteered at Youth, and Holiday Clubs for several years. I have no doubt she will become an integral part of the team, and will be an asset to us. The extra 10 hours Youth provision funded by Dibden Allotments, will allow us to provide more youth intervention, sustain the amazing projects already provided by F.P.C. whilst offering resilience to youth work in the Fawley Parish.*

#### **Drop In Outreach & Detached**

*New Forest Academy Drop Ins every Friday lunch time, is where I work closely with the staff identifying the needs of individual Y.P. We have a student who is now a volunteer at Youth Club. This has helped to build their confidence, in and out of school.*

*I am still providing sexual health & relationship education, available to the three secondary schools on the Waterside, and Brockenhurst College. Each establishment have significant numbers of students who reside in the Fawley Parish. This is provided for free as part of our Youth Provision.*

*On 01 August I met with PCSO Hope Bonner, New Forest Partnership, and a representative from Radian Housing. Ideas were put forward to tackle the concerns of local residents. I offered to speak to New Forest Academy to potentially provide an assembly in school, to raise awareness of the affect of student's behaviour within their own communities.*

*On 06 August Amy and I went out and met with Y.P at Gang Warily, Mary Drake Close, and The Manor. We hope to make this a regular weekly event, to engage with our hard to reach Y.P, who do not attend Youth or Holiday Clubs. We are also scoping the possibility of providing a designated meeting place/ area at the Manor and have a meeting in September with the Conservation Group who are keeping the Manor safe for all to enjoy. The aim is to curb the anti-social behaviour that is happening in these places.*

#### **Youth club**

*Youth Club is doing well. Amy and I hope to go into Cadland and Blackfield Schools to invite all Year 6 pupils to join us in the autumn term. The young people at Y.C. made plaques with Pauline Bradbury (Crank Pots) for the Youth & Community Garden at Gang Warily. These have been displayed on the wooden posts. We had some amazing comments about them,*

and the Blackfield & Langley F.C. have supported our work. They have given permission for the Youth Club to paint the outside tables in colours to brighten it up.

### **Youth & Community Garden**

I am amazed at the work achieved in such a short space of time. Everyone has got involved, watering and tending the mini allotment. We picked fruit and veg last week which was not going to be used at Holiday Club so we offered it to the community to collect. We intend that future produce will be used at Holiday Clubs and anything left over will be donated to the Food Bank. Louise Butler, a volunteer has plans to keep it going and producing vegetables throughout the year. Perhaps a regular gardening club for young people?

The garden was officially opened on 22 June during Armed Forces Day, by Cllr Alexis McEvoy, Julian Lewis M.P. and FPC Chairman Alan Alvey. We were presented with a cheque £250 from Matthew Ballinger (Big Co-Op Holbury) to be used on our garden. Some young people from Youth Club attended. It was a fantastic day that showed the power of a community working together, and what can be achieved, totally inspiring!!

### **Training**

It has been a busy time for me personally. Friday 20 June Louise Butler and myself attended a 'Substance misuse Workshop' in Lymington. Wednesday 10 July, Amy Andrew and I went to Brockenhurst College for 'Adverse Childhood Experiences Event' hosted by 'Cisters' survivors of childhood sexual abuse. Both courses provided useful information. This will add to our knowledge and practice.

On 07 & 08 August I attended a C.E.O.P (Child exploitation online protection) Ambassador Course in London. This is a part of the Police Force that provides media resources that I have used for years in schools. This educates our young people to the dangers of the internet, which includes the taking and sharing of inappropriate images. I am pleased to tell you that I am now a qualified 'Ambassador' which now enables me to train other professionals.

### **Holidays Club**

It has been a busy summer – please see below for numbers signed into Holiday Club.

Thursday 25 July (95)	Monday 29 July (66)	Thursday 01 August (104)
Monday 05 August (28)	Thursday 8 August (39)	Monday 12 August (50)
Thursday 15 August (25)	Monday 19 <sup>th</sup> August (42)	Thursday 22 August (29)
Thursday 29 August.....	still to happen.	

So far we have a mean average of **53.1** attending each session.

**FREE** family fun has been provided by F.P.C, and Dibden Allotments who gave funds to provide every child with a healthy HOT dinner (Pasta Bolognese, jacket potatoes with cheese, baked beans, sausages etc.) / fresh fruit/yoghurts, and an endless supply of juice.

### **Joint & future work**

As youth workers we continue to forge good relations with our local police, schools, young people, and the community. We are in the process of scoping a mental health support group for our young people, parents/adults. (It is well documented that the mental health issues of parents can affect the behaviour of children). My works Facebook page has given an insight to the daily struggles of many parents suffering with anxiety/phobias etc. The extra Youth Worker will be instrumental in sustaining good work and facilitate our ability to grow, and meet the needs of our Parish.

I would like to thank everyone who has supported us in our endeavours in the past 3 months. It has been hectic, but so worthwhile.

### **19/63 Updates from Representatives and Nominees on Local Bodies:**

**Please note the Clerk asks that if members are unable to attend meetings of the Local Bodies that apologies are sent.**



- a) **New Forest Consultative Panel** (Cllr A Carcus) No meeting
- b) **New Forest Environmental Liaison Committee** (Cllrs J Poole & B Thorne) No meeting
- c) **Waterside Heritage:** (Cllr C Reece) Not present
- d) **Police Liaison** (Cllr Glass & Cllr Coyston) (see attached Appendix A). It was considered that some incidences of crime are not being reported which means the figures produced are not a true reflection of what is going on. All incidences of crime should be reported using 101 (which can be difficult at times) or by going online; in particular as police resources are based on reported incidences.
- e) **Age Concern NFE:** To note that the organisation requires the parish representative to be a trustee of Age Concern NFE or suggestion to remove from outside bodies  
Members discussed parish representation to Age Concern – no nominations received
- f) **Dibden Allotment Fund** (Cllr A Alvey) Members noted the award from DAF to fund the parish council assistant youth worker. Cllr Alvey asked if anyone knew of organisations/people in need of help to suggest they consider approaching the Dibden Allotment Fund.
- g) **New Forest Association of Local Council** (Cllr A Sanders and Clerk/RFO)  
The Clerk advised Cllr Sanders had been unable to attend the NFALC meeting. Minutes are not as yet available, however a lack of nominations made for the Hampshire Association of Local Councils was noted. The meeting had discussed the NFDC Prevent Litter Campaign but as the group is struggling for new membership the Clerk queried whether the association would continue.

Cllr McEvoy left the meeting - 8.05pm.

#### **19/64 Minutes of Committees:**

##### **a) Estates & Facilities – 03 July 2019**

Cllr Coyston presented the minutes of the Estate & Facilities Committee meeting held on 03 July 2019.

**RESOLVED:** That the minutes of the Estates & Facilities Committee meeting held on 03 July 2019 are received.

##### **b) Policy, Resources & Personnel – 31 July 2019**

Cllr Thorne presented the minutes of the Policy, Resources & Personnel Committee meetings held on 31 July 2019.

**RESOLVED:** That the minutes of the Policy, Resources & Personnel Committee meetings held on 31 July 2019 are received.

#### **19/65 To receive and note the Internal Audit (First Interim) Report update and to approve responses to the recommendations of the Auditor:** Members noted the recommendations and responses to the Internal Audit First Interim Report.

R1 - Members should consider changing the title of Clerk to Chief Officer – this matter was considered not relevant to the audit process and although discussed, members did not wish to implement this.

The responses to recommendations R2, R3, R4, R5, R6 and R7 were approved.

**RESOLVED:** To accept the Internal Audit (First Interim) Report update and to approve responses to the recommendations of the Auditor as presented with the exception of R1 - Members should consider changing the tile of Clerk to Chief Officer; this is not implemented (see attached Appendix B).

**19/66 To receive a report on the Community Infrastructure Levy - monies received.**

Members noted that the total CIL expenditure for 18-19 should read £3000

**RESOLVED:** To accept the CIL Monitoring Report for 18-19 with the amendment to the total CIL expenditure to read £3000 (see attached Appendix C).

**19/67 Jubilee Hall roof repairs:** Members discussed the repairs required and the options available.

**RESOLVED:** To approve an initial budget of up to £24,000 from Ear Marked Reserves code 323, Buildings Maintenance to cover the costs of repairs to the roofs at Jubilee Hall.

**19/68 To approve recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that the Council changes from Barclays Bank to Unity Trust Bank as per the recommendation of the Clerk/RFO.**

**RESOLVED:** To approve recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that the Council changes from Barclays Bank to Unity Trust Bank as per the recommendation of the Clerk/RFO.

One member of the public left the meeting – 8.15pm.

**19/69 To approve recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that a quote from JPS Fire and Security for the necessary works to the Fire Detection/Fire Alarm System is accepted using £11,935 from EMR Buildings Maintenance 323.**

**RESOLVED:** To approve recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that a quote from JPS Fire and Security for the necessary works to the Fire Detection/Fire Alarm System is accepted using £11,935 from EMR Buildings Maintenance 323.

**19/70 To consider recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that the quote of £7520 from Richard May Electricals Ltd to replace flood light units at Gang Warily is accepted using funds from EMR 327, Gang Warily Recreation and Equipment.**

**RESOLVED:** To approve recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that the quote of £7520 from Richard May Electricals Ltd to replace flood light units at Gang Warily is accepted using funds from EMR 327, Gang Warily Recreation and Equipment.

**19/71 To approve the recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that the acquisition of planning permission at Renda Road, Holbury is placed on hold and that £7500 in Ear Marked Reserves for Renda Road is reassigned to the cost of legal fees for the sale of land at Gang Warily/B3053 Fawley Road**

**RESOLVED:** To approve the recommendation from the Policy, Resources & Personnel Committee meeting 31 July 2019 that the acquisition of planning permission at Renda Road, Holbury is placed on hold and that £7500 in Ear Marked Reserves for Renda Road is reassigned to the cost of legal fees for the sale of land at Gang Warily/B3053 Fawley Road.

**19/72 To elect 2 members for each of the Community, Environment and Economy objectives for the new Strategic Plan 2020/24.**

**RESOLVED:** Cllrs D McElhenny and D Poole are elected for the Community Objective; Cllr C Reece is elected for the Environment Objective and Cllr B Thorne for the Economy Objective of the Strategic Plan 2020-24. The Clerk to arrange a meeting with the new members.

**19/73 To consider supporting Armed Forces Day in 2020 and to note income and expenditure for the 2019 event.** Members noted the income and expenditure for the 2019 Armed Forces Day event.

**RESOLVED:** To agree to support Armed Forces Day 2020 subject to the Council receiving grant funding and sponsorship but if grant applications/sponsorship is unsuccessful then the Council will fund a shortfall of up to £3000; this to be met from reserves.

**RESOLVED:** To carry over surplus funds of £69.73 from the event in June 2019 to reinvest in the Armed Forces Day for 2020; this is a condition of the MOD funding.

**19/74 Fawley Major Development Working Group –to note that a working group is no longer required for the Fawley Waterside Development as detailed planning has been submitted and to receive a verbal update from the Clerk on the meeting held 02 August 2019.**

Members noted that the working group is no longer required for the Fawley Waterside Development. The Clerk advised that the minutes of the meeting held with Fawley Waterside Ltd on 02 August 2019 have not yet been received from them. Some members had attended a meeting in Calshot last week relating to the demolition process but others had not been aware of this. Cllr Milgate advised of two meetings he had arranged with the residents of Calshot – minutes to be circulated. The Chairman requested that the Parish Council are formally notified through the Clerk of any meetings arranged.

**19/75 Review of Employee Suggestion Scheme – updated to latest HMRC Guidance:** Awaiting advice from HMRC, will be an agenda item for the November meeting of the Policy, Resources & Personnel Committee. Noted.

**19/76 To agree Christmas opening/closing times for Parish Facilities and allocation of statutory days.**

**RESOLVED:** To accept the Christmas opening/closing times for Parish Facilities and allocation of statutory days as presented (see attached Appendix D).

**19/77 Meeting Resolution Update:**

**12 June 2019 – 19/49 b) For information:**

- i) Information Commissioner's Office: Paying the data protection fee

Members noted the information provided and asked the Clerk to confirm with the ICO that as Cllrs they didn't need to register as individuals.

The Clerk advises that Cllrs do not have to be registered as individuals – the Council is registered therefore councillors are covered, however **ONLY** for parish council business. Noted.

**19/78 Councillors News and Comments.**

**Cllrs are reminded that this agenda item involves no more than an exchange of information.**

Cllr Milgate asked regarding a memorial to Cllr Bob Wappet – it was noted that there are two planters at the entrance to Gang Warily.

**19/79 Correspondence:**

**a) For response:**

- i) **NFNPA, Historic Route & Past Pathways Project:** Invitation to comment on the suggested trail for the parish of Fawley. This matter to be presented to the Estates and Facilities committee meeting due to be held 09 October 2019.

- ii) **HCC- The Hampshire (New Forest District No 66) (Parish of Fawley) Definitive Map Modification Order 2019.** Noted.

**b) For information:**

- i) **SLCC:** To note that the Clerk/RFO has been nominated by his fellow Clerks in Hampshire for the award of "New Clerk of the Year" at the Society of Local Council Clerks National Awards in October 2019. Members congratulated the Clerk on the nomination.

- ii) **NFDC Transportation Team:** Temporary Road Closures: Lepe Road, between its junction with West Common and its junction with Stanswood Road – 4 weeks from 30 September 2019, Lepe Road between its junction with Summer Lane, a point 1150m southeast of that junction – 11 weeks from 04 November 2019. Noted.

- c) **Available from the Office:** NFDC Cabinet Forward Plan for the 12 month period commencing 01 August 2019. Noted.

**19/80 Date of next meeting:** 11 December 2019

**Exclusion of public and press: RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**19/81 Surrender terms of Lease between Fawley Parish Council and Gang Warily Scouts and Guides.**

At this point in the meeting Cllr Glass declared a prejudicial interest in the agenda item as he is the Chairman of New Forest East Scouts.

Members noted that Heads of Terms need to be agreed with both the developer and the Scouts and Guides relating to the sale of land at the rear of Gang Warily/B3053 Fawley Road.

Between Fawley Parish Council and the Scouts and Guides at Gang Warily the Heads of Terms could include a payment amount for surrender of their current lease which has 9 years to run although it has not been formally registered by them with Land Registry which is a legal requirement.

It was noted that the sale of the land is subject to planning permission for the site being obtained by the developer.

It was further noted that the proceeds of the sale of any council asset is legally required to be used on another asset owned by the council although any income from an investment from these monies could be used on other items. Cllr Alvey asked that members consider what could be provided for the parish if the funds are received.

**RESOLVED:** To include in the Heads of Terms between Fawley Parish Council and the Scouts and Guides at Gang Warily an amount of £5000 as payment for the surrender of the lease of land at the rear of Gang Warily/B3053 Fawley Road.

There being no further business the meeting closed at 8.45pm.

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Chairman