

FAWLEY PARISH COUNCIL

ESTATES AND FACILITIES COMMITTEE

Minutes of the Estates and Facilities Committee meeting of Fawley Parish Council held on Wednesday 08 January 2020 at 7pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Glass Chairman	√		
Cllr B Coyston Vice-Chairman	√		
Cllr A Alvey		√	
Cllr B Hall	√		
Cllr D McElhenny	√		
Cllr C Reece	√		
Cllr B Thorne		√	

Also present: Cllr K Smith.

In attendance:

Steve Postlethwaite, Clerk to the Council
Sue Markides, Deputy Clerk
Jason Mansbridge, Grounds Manager
Joshua Bond, Centre & Sports Development Manager

E/F 34. Apologies: Apologies were sent by Cllrs Alvey and Thorne for personal reasons. These were accepted.

E/F 35. Declarations of Interest and dispensations:

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.
Any member declaring a pecuniary interest should be requested to leave the chamber by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the chamber after any corresponding resolution has been made. These actions to be recorded in the Council's minutes.

35.1 To receive declarations of interest from councillors on items on the agenda
Cllr McElhenny declared a pecuniary interest in planning application 19/11482, Esso Petroleum Company Limited, Marsh Lane, Fawley as he was formerly employed by ExxonMobil.

Cllr Reece declared a non-pecuniary interest in planning application 19/11096, Three Oaks, 135 Hampton Lane, Blackfield as a relative is a direct neighbour and stated she would not take part in the discussion or vote.

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It was noted that the Council as a group had a pecuniary interest in planning application Compound 45, Newlands Road, Fawley SO45 1GA as the land owner.

35.2 To receive written requests for dispensations for disclosable pecuniary interests
None

35.3 To grant any requests for dispensation as appropriate None

E/F 36. Minutes: To sign the minutes of the meeting held on 09 October 2019.

RESOLVED: That the minutes of the Estates and Facilities Committee meeting held on 09 October 2019 be confirmed as a correct record.

Suspension of standing orders

E/F 37. PUBLIC SESSION: There were no members of the public present

Standing orders reinstated

E/F 38. Chairman's Remarks: The Chairman advised of the following:

Deed of variation QEII Recreation Ground

It has previously been agreed by Council to renew the lease of the QEII Recreation Ground from NFDC for a further 99 years (at peppercorn rent).

This matter is still on-going and as our solicitor recently advised was close to completion before Christmas. However, in the last few weeks a well has been discovered on site; NFDC have been notified and our solicitor has suggested that the lease should state that Fawley Parish Council is not responsible for the maintenance and repair of this structure. We now await their response which will be brought back to Council.

The Parish Council has been successful in an application to the Woodland Trust and will receive 420 free saplings for planting at Newlands Park towards mid-March. We aim to have a tree planting day (date to be advised) perhaps in conjunction with local schools, local clubs and the Warren Copse and Holbury Manor Conservation Group.

E/F 39. Planning: RESOLVED: To submit the following observations:

Cllr McElhenny left the meeting

a) Parish List:

Full Planning Permission
19/11482

Esso Petroleum Company Limited, Marsh Lane, Fawley, SO45 1TX
Proposal: 2 portable cabins (for use as locker and dryer room)

(No 3) We recommend permission

Cllr McElhenny returned to the meeting

Full Planning Permission
19/11499

62 The Warren, Holbury, Fawley, SO45 2QD
Proposal: Single-storey front extension

(No 3) We recommend permission

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Re-consultation on Full Planning Permission

19/11096

Three Oaks, 135 Hampton Lane, Blackfield, Fawley SO45 1WE

Proposal: Two-storey side extension to provide 2 x one-bedroom flats

(No 3) We recommend permission

Re-consultation on Full Planning Permission

19/11358

Syringa Cottage, West Common, Langley, Fawley SO45 1XL

Proposal: Two-storey side and rear extension; demolition of single-storey front and rear extensions

(No 3) We recommend permission

Re-consultation on Full Planning Permission

19/10995

Compound 45, Newlands Road, Fawley SO45 1GA

Proposal: Sport Pavilion (Amended plans and additional information)

(No 3) We recommend permission due to the amenity value and the support it would provide to the sporting people of the parish

FOR INFORMATION ONLY

Lawful Development Certificate proposed

19/11438

17 Long Lane Close, Holbury, Fawley SO45 2LE

Proposal: C3 use (Lawful Development Certificate that permission is not required for proposal) Noted

b) New Forest National Park Authority:

Full Planning Permission

19/00908

Cutlers Copse, Bell Lane, Blackfield, Southampton SO45 1RY

Proposal: Single storey extension; double height front porch

(No 5) We are happy to accept the decision reached by the New Forest National Park Authority's Officers under their delegated powers.

Full Planning Permission

19/00835

Beach Hut 155, Calshot Beach East, Calshot

Proposal: Replacement Beach hut

(No 3) We recommend permission

c) Tree Works:

Application TPO 19/0673

5 Fry Close, Fawley, Southampton SO45 1RN

Proposed works:

G5 Mixed Species - Prune to boundary fence to a height of 3 meters

Reason for work: To allow mower access and to prevent damage to the fence allowing the fence to be replaced

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G6 Mixed Species – Prune to boundary fence to a height of 3 meters

Reason for work: To allow mower access and to prevent damage to the fence allowing the fence to be replaced

The Parish Council SUPPORTS this application subject to the advice of the District Council's Arboriculturist

E/F 40. To receive reports for the following:

a) Ashlett – Cllr Hall advised that work is required as soon as possible on the hard to bring the area up to standard. It was noted that a large amount of gravel will be needed but that currently due to the wet weather any gravel being purchased is containing large amounts of water therefore as soon as this situation improves it was hoped the work could go ahead.

b) Play Areas – see Grounds Manager report. Noted.

c) Footpaths – To receive verbal update from the Clerk relating to the Rights of Way vegetation priority cutting lists for the parish and to note comment from the Southampton Ramblers Association following receipt of Annual Footpath.

The Clerk updated the meeting that the footpath representative for the parish Eddie Holtham had suggested Footpaths 8, 13, 43 and 512 be submitted for the vegetation priority cutting list 2020. The work undertaken by the contractors for Hampshire County Council last year was excellent.

The comment below from the Ramblers Association was noted.

Thank you for the footpath report. Please extend out grateful thanks to Eddie for compiling this. I had looked at the paths in Badminton Common in 2017 and there were several issues, notably very poor and potentially dangerous stiles which I discussed with Eddie who said he would speak to the Cadland Estate and I'm pleased that these seem to be now resolved. There are some very attractive paths in the Badminton Common area and I hope these stile improvements improve access for local people as well as ourselves as we have led walks in that area.

d) Holbury Manor & Warren Copse (see attached Appendix A)

E/F 41. To receive a report from the Grounds Manager: The Grounds Manager updated the meeting: two benches at Gang Warily have been removed due to vandalism (one in the play area, one in the grounds). The Clerk advised that play equipment at QEII identified previously as at "end of life" will be replaced with the tender process commencing soon. There will also be a new piece of equipment installed at the Tristan Close play area – both of these works have been made possible through replacement programmes being in place and use of the Community Infrastructure Levy monies.

Members thanked the Grounds Manager for a good report and the well maintained grounds.

RESOLVED: To accept the report from the Grounds Manager (see attached Appendix B).

E/F 42. To receive a report from the Centre Manager: The Centre Manager updated the meeting: the water softener at Gang Warily is now broken and beyond repair. This needs to be replaced as soon as possible to avoid any build up of lime scale in the system. Two quotes have been received with a third expected – the budget for facilities renewals will now be overspent but it was noted that no virement will be made to ensure the budget accurately reflects what is being spent. The Clerk advised that the work can be carried out

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under delegated authority for urgent work following which it will be reported to the next parish council meeting.

It was noted that the new gym promotion is going well and Cllr McElhenny advised of the popularity of the senior keep fit classes.

RESOLVED: To accept the report from the Centre Manager (see attached Appendix C).

E/F 43. Monthly Schedule of Accounts for November 2019:

RESOLVED: To accept **Monthly Schedule of Accounts for November 2019** (see attached Appendix D)

E/F 44. To note Graphic User Interface information relating to Income & Expenditure for Estates & Facilities: Discussion took place relating to the performance indicator shown for Gang Warily Expenditure. It was noted that use of Ear Marked Reserves is not reflected so the performance indicator shown is not accurate. The Clerk advised that this will hopefully be fine-tuned for future reports. The information was therefore noted (see attached Appendix E).

E/F 45. Strategic Action Plan 19-23 objectives for the Environment/Community – To note the Strategic Action Plan 19-23 is being reviewed after being presented to the December Parish Council meeting. Noted. Meeting date for the review of the Strategic Plan to be arranged by the Clerk as soon as possible.

E/F 46. To consider Price Review of all Parish Facilities: Members noted the costs for Gang Warily Outside Football under 13s should read £29.00 and under 16s £34.00.

RESOLVED: To agree the Price Review of all Parish Facilities with the following amendment Gang Warily Outside Football under 13s £29.00 and Gang Warily Outside Football under 16s £34.00. (see attached Appendix F).

E/F 47. Meeting Resolution Updates: None

E/F 48. Councillor news and comments.

Cllrs are reminded that this agenda item involves no more than an exchange of information.

Cllr Glass advised as District Councillor he attended a meeting at NFDC relating to the review of ward boundaries where he was surprised to note new boundary proposals for Fawley parish in particular the Hardley and Furzedown ward, an area which is currently split between two Parishes (Fawley and Hythe and Dibden). He had stated his dissatisfaction with these proposals during the meeting at NFDC and now wished to ask all Fawley parish councillors to go online and make a comment to ensure this ward remained as it is i.e. within the Fawley and Hythe and Dibden parish boundaries. The Clerk advised that following the decision reached by December Parish Council meeting, at which Cllr Glass was present, he had already responded to the NFDC Electoral Review consultation putting forward the

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proposal for the Hardley and Furzedown ward and supporting the separation of Furzedown from Hardley. Other boundary changes had also been agreed and submitted by the Clerk.

POST MEETING: Cllr Glass met with the Clerk to clarify the remarks as follows: For the Fawley Parish of Holbury NFDC had recommended taking in Furzedown (Netley View) as well as Hardley and Cllr Glass stated that he had argued against this. The Hardley Roundabout on the A326 is a natural boundary therefore although FPC were in agreement with taking Hardley into the NFDC councillors ward of Holbury, FPC were not in agreement with taking Furzedown (Netley View).

E/F 49. Correspondence:

a) For response:

i) **Address Management NFDC:** To consider name of new access road at development at land adjacent to Elmside, Ashlett Road, Fawley SO45 1DS; suggestion is Carroll Close as the land has been owned by the Carroll family for many years and they live in an adjacent property.

Cllr Hall advised that for many years the land in question had been owned by a family called Crossfield and it was suggested that it was perhaps more suitable for the new access road to be named Crossfield Road – the Clerk to submit this as an alternative to the name currently put forward.

b) For information:

i) **NFNPA:** Notification of Appeal, Planning application 19/00251, Lower Lepe Camping, Lepe Road, Exbury, Retention of access track to serve campsite and agricultural land Parish Council comment at Annual meeting 15/05/19 (**No 5**) We are happy to accept the decision reached by the New Forest National Park Officers under their delegated powers but would like to comment that Hampshire Highways should address the issue of access and, the debris from the track coming onto the highway. Noted.

ii) **NFNPA:** Volunteer Fair-Sunday 26 January 2020, free event, 10.30-16.00, Lyndhurst Community Centre. Noted.

c) Available from the office: NFDC Cabinet Forward Plan for the 12 month period commencing 01 January 2020 and 01 February 2020, Waterside Heritage Newsletter No 74, Our Past, Our Future, Historic Route and Past Pathways Project December update.

E/F 50. Date of next meeting: TBA

E/F 51. Exclusion of public and press: RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

E/F 52. Staff training report: The Clerk advised that the report was a work in progress – he hoped that it included the information that councillors wished to see including the type of training being undertaken, job roles and how the training would be used by the employee.

Members noted the new style report. It was confirmed by the Centre Manager that all fire warden training had been completed.

There being no further business the meeting closed at 7.55pm.

.....Chairman