

## **FAWLEY PARISH COUNCIL**

To All Councillors: A Alvey (Chairman), B Thorne (Vice-Chairman), A Carcas, B Coyston, A Glass, B Hall, T Matthews, D McElhenny, S Milgate, D Poole, J Poole, S Read, C Reece, A Sanders, K Smith.

You are hereby summoned to attend a virtual meeting of Fawley Parish Council on Wednesday, 14 October 2020 at 7pm using the Zoom video conferencing solution. This Parish Council meeting replaces the scheduled Estates and Facilities Committee meeting.

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

The press and public are welcome to join the meeting and should contact the Clerk to the Council for details on how to connect to the meeting.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

### ***SUMMONS***

*S Postlethwaite*  
Clerk to the Council  
08 October 2020

### **AGENDA**

#### **20/60 Apologies for Absence.**

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.

Any member declaring a pecuniary interest should be requested to leave the virtual meeting (will be placed in the waiting room) by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the virtual meeting after any corresponding resolution has been made. These actions to be recorded in the Council’s minutes.

#### **20/61 Declarations of Interest.**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

**20/62 To approve as a correct record the minutes of the virtual meeting held on 09 September 2020.**

**20/63 Chairman's Announcements.**

Suspension of standing orders

**20/64 PUBLIC SESSION** Members of the public are invited to make representations to Fawley Parish Council on any matters relating to the work of the Council. Public Bodies (Admission to Meetings) Act 1960. The Council asks that the public submit questions and/or a statement to the Clerk of the Council via email to [clerk@fawley-pc.gov.uk](mailto:clerk@fawley-pc.gov.uk) by 5pm on Monday 12 October 2020.

Following the receipt of a question/statement they will be sent instructions on how to join the Zoom meeting so they can ask the question/read the statement in person if they so wish. Alternatively, the Chairman will read out the questions/statement on their behalf; any item sent should not exceed three minutes.

Questions will be answered in the order that they are received, and the overall period designated for responses will be 15 minutes.

Members of the public are reminded that they may take part in the meeting only during public session.

Reinstatement of Standing Orders

**20/65 Planning:** To note any planning comments that have been submitted under the delegated authority of the Clerk following consultation with Councillors ([see list attached](#)).

**a) New Forest District Council**

Full Planning Permission

20/10978

Woodberry Day Nursery, 1 Rolleston Road, Holbury, Fawley SO45 2GD

Proposal: Alterations and additions to existing property

Full Planning Permission

20/11045

104 Hampton Lane, Blackfield, Fawley SO45 1WF

Proposal: Detached garage

**b) NFDC Tree Works:**

TPO/20/0525

6 Meadow Way, Fawley, Southampton SO45 1FP

Proposed works: T8 Reduce the lateral limbs overhanging the garden of number 6 by up to 2m, Crown thin by 15% & remove epicormic growth from main stem to allow light

Remove dead wood

Reason for work: On going works

**20/66 To receive updates from District Councillors & County Councillor**

From District Cllr Glass: Over the summer it has been quiet. The ward boundary consultations have finished ready to go to the Govt Dept. after the dispute about putting Netley View into Holbury and Hardley but taking North Blackfield from it has been resolved. This keeps the balance of the wards.

**20/67 To receive an update report from the Youth Worker ([see attached](#)).**

**20/68 Updates from Representatives and Nominees on Local Bodies**

- a) **New Forest Consultative Panel** (Cllr A Carcus)
- b) **New Forest Environmental Liaison Committee** (Cllrs J Poole & B Thorne)
- c) **Waterside Heritage:** (Cllr C Reece)
- d) **Police Liaison** (Cllr A Glass & Cllr B Coyston) ([see attached](#))
- e) **Age Concern NFE:** (Cllr D Poole)
- f) **Dibden Allotment Fund** (Cllr A Alvey)
- g) **New Forest Association of Local Councils** (Cllr A Sanders and Clerk/RFO) To agree Cllr D McElhenny to replace Cllr Sanders as FPC Representative.

**20/69 a) Monthly Schedule of Accounts for August and September 2020 including up to date bank reconciliation and CCLA Interest received ([see attached](#)).**

To note that from 28 September 2020 a 90-day notice is required by CCLA for redemptions from property funds.

**b) To review delegated authority of the Clerk relating to Financial Regulation 4.11**

In circumstances where normal council business cannot be conducted (i.e. COVID-19 lockdown) the Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonably be deferred, and must be made in order to comply with a commercial or statutory deadline. Any decisions made under this delegation will be done in consultation with the Chairman of the Council, recorded in writing and will be published in accordance with the relevant regulations. This delegated authority will be reviewed at every meeting of the council whilst it is in place.

**20/70 To note Graphic User Interface Summary for the Income & Expenditure of the Council ([see attached](#)).**

**20/71 Estates and Facilities: To receive reports for the following:**

- a) **Ashlett** – Cllr Hall
- b) **Play Areas** – see Grounds Manager report
- c) **Footpaths** – Annual report for 2020 ([see attached](#))
- d) **Holbury Manor & Warren Copse** ([see attached](#))

**20/72 To receive a report from the Grounds Manager ([see attached](#)).**

**20/73 To receive a report from the Centre Manager ([see attached](#)).**

**20/74 Renda Road** – To agree that Resolution 12 made at the Policy, Resources & Personnel Committee meeting on 23 November 2016, which was received and adopted at the Parish Council meeting held on 14 December 2016, to sell Renda Road play area for development with planning permission obtained by FPC is resumed.

**20/75 To receive a verbal update from the Clerk regarding the Dog Walking area planned for the Old Golf Course at Gang Warily.**

**20/76 To consider commenting on revisions to NFDC’s Local Planning Application Requirements ([see attached](#)).**

**20/77 Meeting Resolution Update:**

20/59 Fawley Rugby Football Club lease costs: Negotiations between the Clerk and the Club are ongoing, and the outcome will be presented to the next council meeting due to be held on 18 November 2020 for a decision on the lease costs.

**20/78 Councillor’s News and Comments. Cllrs are reminded that this agenda item involves no more than an exchange of information.**

**20/79 Correspondence:**

**a) For information:**

**i) NFDC Planning:** Notification of Appeal: Planning application 20/10622, 207-209 Long Lane, Holbury, Fawley SO45 2PD, Proposal: Demolish existing building and erect terrace of 4 No 3 bed houses and pair of semi-detached 2 bed chalet bungalows to the rear with parking (Outline application with details only of access, appearance and layout).

**ii) The Planning Inspectorate:** Appeal Decision: Waybak House, Exbury Road, Blackfield, Fawley SO45 1XD, Planning application 19/10555 Proposal: Detached carport (Retrospective). Appeal is allowed.

**iii) NFDC District Councillor Grant award:** Funding of £200 from NFDC Councillor Alvey has been received to provide litter packs to be available to members of the public. Please see attached [litter picking health and safety guidance](#); this will be issued to each person keen to litter pick around the parish.

**iv) NFDC Tree Officer TPO/0009/20, Blackwell Forest, Chapel Lane, Langley, Blackfield:** To note that Forestry England has granted a felling licence for the removal of 25 conifer trees at Chapel Lane. Felling licences override a TPO so the land owner does not require consent under the TPO to remove these trees. A condition of the felling licence is to re stock with native broad leaved trees.

**20/80 Date of next meeting:** Full Council 18 November 2020.

**Exclusion of public and press:** At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**20/81 Government Job Support Scheme** (see attached)

**20/82 Local Government Pension Scheme** (see attached)

**20/83 To consider adoption of Stress Management Policy** (see attached)

**20/84 Staffing Matters:**

a) **Verbal update from the Clerk regarding employee**