

FAWLEY PARISH COUNCIL

To All Councillors: A Alvey (Chairman), B Thorne (Vice-Chairman), A Carcas, B Coyston, A Glass, B Hall, T Matthews, D McElhenny, S Milgate, D Poole, J Poole, S Read, C Reece, K Smith.

You are hereby summoned to attend a virtual meeting of Fawley Parish Council on Wednesday, 23 December 2020 at 7pm using the Zoom video conferencing solution. This replaces the meeting which could not take place on 16 December 2020 due to technical difficulties.

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

The press and public are welcome to join the meeting and should contact the Clerk to the Council for details on how to connect to the meeting. All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

SUMMONS

S Postlethwaite
Clerk to the Council
17 December 2020

AGENDA

20/117 Apologies for Absence.

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.

Any member declaring a pecuniary interest should be requested to leave the virtual meeting (will be placed in the waiting room) by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the virtual meeting after any corresponding resolution has been made. These actions to be recorded in the Council’s minutes.

20/118 Declarations of Interest.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

20/119 To approve as a correct record the minutes of the virtual Parish Council meeting held on 25 November 2020.

20/120 Chairman's Announcements.

Suspension of standing orders

20/121 PUBLIC SESSION Members of the public are invited to make representations to Fawley Parish Council on any matters relating to the work of the Council, Public Bodies (Admission to Meetings) Act 1960. The Council asks that the public submit questions and/or a statement to the Clerk of the Council via email to clerk@fawley-pc.gov.uk by 5pm on Monday 14 December 2020.

Following the receipt of a question/statement they will be sent instructions on how to join the Zoom meeting so they can ask the question/read the statement in person if they so wish. Alternatively, the Chairman will read out the questions/statement on their behalf; any item sent should not exceed three minutes.

Questions will be answered in the order that they are received, and the overall period designated for responses will be 15 minutes.

Members of the public are reminded that they may take part in the meeting only during public session.

Reinstatement of Standing Orders

20/122 To receive NFDC documents relating to the proposed Green Way Dog Walking Project and Maintenance for the Old Golf Course at Gang Warily. Question-and-Answer session to follow: Jill Colclough, NFDC Landscape Architect in attendance.

To consider the recommendation of the Clerk that the proposal for the Green Way dog walking project is accepted as presented including the draft maintenance proposal from NFDC (subject to the costs being finalised and funded by NFDC) on the condition an appropriate Service Level Agreement between FPC and NFDC is produced and brought back to Council for approval ([see report attached](#))

20/123 Planning: To note any planning comments that have been submitted under the delegated authority of the Clerk following consultation with Councillors ([see list attached](#)).

a) Parish List

Full Planning Application

20/11245

14 Walkers Lane South, Blackfield, Fawley SO45 1YN

Proposal: Single-storey rear extension; replacement single garage; outbuilding

Full Planning Application

20/11286

Nutmeg Cottage, Mopley, Langley, Fawley SO45 1YJ

Proposal: Detached garage

Full Planning Permission

20/11307

14 The Close, Holbury, Fawley SO45 2PG

Proposal: Single-storey rear extension; alterations to existing roof; window alterations

Lawful Development Certificate Proposed TO NOTE

20/11273

White House, Lime Kiln Lane, Holbury, Fawley SO45 2HH

Proposal: To build a single storey rear location (Lawful Development Certificate that permission is not required for proposal)

b) New Forest National Park Authority:

Full Planning Permission

20/00829

Forge Field, Forge Road, Langley, Southampton SO45 1XS

Proposal: Change of use of part of field from agricultural use to dog walking use

20/124 To receive updates from District Councillors & County Councillor

20/125 To receive a verbal update from the Clerk regarding recent Youth Work in the Parish.

20/126 Updates from Representatives and Nominees on Local Bodies

- a) **New Forest Consultative Panel** (Cllr A Carcus)
- b) **New Forest Environmental Liaison Committee** (Cllrs J Poole & B Thorne)
- c) **Waterside Heritage:** (Cllr C Reece)
- d) **Police Liaison** (Cllr A Glass & Cllr B Coyston)
- e) **Age Concern NFE:** (Cllr D Poole)
- f) **Dibden Allotment Fund** (Cllr A Alvey)
- g) **New Forest Association of Local Councils** (Cllr D McElhenny and Clerk/RFO)

20/127 a) Monthly Schedule of Accounts for November 2020 including up to date bank reconciliation ([see attached](#)).

20/127 b) To review delegated authority of the Clerk relating to Financial Regulation 4.11

In circumstances where normal council business cannot be conducted (i.e., COVID-19 lockdown) the Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. Any decisions made under this delegation will be done in consultation with the Chairman of the Council, recorded in writing and will be published in accordance with the relevant regulations. This delegated authority will be reviewed at every meeting of the council whilst it is in place.

20/128 To agree Council budget for 2021/22 ([Budget figures previously circulated, reports attached](#)) and to submit a precept to NFDC of £632,419

20/129 To consider FPC response to New Forest District Council's Draft Waste & Recycling Strategy ([see attached](#)) for submission 16 December 2020

20/130 To re-confirm Memorandum of Understanding between Fawley Parish Council and the Warren Copse and Holbury Manor Conservation Group ([see attached](#))

20/131 To note that NFDC Electoral Services have confirmed that they have not received requests from 10 electors for an election to take place following the resignation of Cllr A Sanders from the Blackfield and Langley Ward and the Council should now co-opt a member. The Co-Option process has therefore now commenced.

20/132 Internal Audit (First Interim) Report – Response to Other Matters to be brought to the Council’s Attention ([see attached](#)) and to note Alteration to Financial Regs has been made as per auditor recommendation, minute reference 20/104.

20/133 Meeting Resolution Update:

20/115 Lease between FPC and Gang Warily Scouts and Guides – Instructions to proceed have been given to the Chartered Surveyors to carry out an up-to-date land valuation at a cost of £450.00.

20/134 Councillor’s News and Comments. Cllrs are reminded that this agenda item involves no more than an exchange of information.

20/135 Correspondence:

a) For information:

i) NFDC Planning Appeals: Notification of Appeal: Planning application 20/10243 Land of Harbour Lights, 75 Long Lane, Holbury, New one bedroom two storey dwelling to land of rear of 75 Long Lane; demolition of single-storey extension and lean to

ii) HCC – To note that Blackfield Library will close to the public on Thursday 31 December 2020 and the County Council as freeholders, will prepare to sell the property in 2021.

20/136 Date of next meeting: Full Council 10 February 2021 (13 January 2021, meeting not required)