

## **FAWLEY PARISH COUNCIL**

To All Councillors: A Alvey (Chairman), B Thorne (Vice-Chairman), A Carcas, B Coyston, A Glass, B Hall, T Matthews, D McElhenny, S Milgate, D Poole, J Poole, S Read, K Smith.

You are hereby summoned to attend a virtual meeting of Fawley Parish Council on Wednesday, 10 February 2021 at 7pm using the Zoom video conferencing solution. This Parish Council meeting replaces the scheduled Policy, Resources & Personnel Committee meeting and includes the business of the Estates and Facilities Committee meeting scheduled for 13 January 2021 which did not take place.

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

The press and public are welcome to join the meeting and should contact the Clerk to the Council for details on how to connect to the meeting. All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

### ***SUMMONS***

*PP S Markides*  
Stephen Postlethwaite  
Clerk to the Council  
03 February 2021

### **AGENDA**

#### **20/137 Apologies for Absence.**

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.

Any member declaring a pecuniary interest should be requested to leave the virtual meeting (will be placed in the waiting room) by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the virtual meeting after any corresponding resolution has been made. These actions to be recorded in the Council’s minutes.

#### **20/138 Declarations of Interest.**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

**20/139 To approve as a correct record the minutes of the virtual Parish Council meeting held on 23 December 2020.**

**20/140 Chairman's Announcements.**

Suspension of standing orders

**20/141 PUBLIC SESSION** Members of the public are invited to make representations to Fawley Parish Council on any matters relating to the work of the Council, Public Bodies (Admission to Meetings) Act 1960. The Council asks that the public submit questions and/or a statement to the Deputy Clerk of the Council via email to [deputyclerk@fawley-pc.gov.uk](mailto:deputyclerk@fawley-pc.gov.uk) by 5pm on Monday 08 February 2021.

Following the receipt of a question/statement they will be sent instructions on how to join the Zoom meeting so they can ask the question/read the statement in person if they so wish. Alternatively, the Chairman will read out the questions/statement on their behalf; any item sent should not exceed three minutes.

Questions will be answered in the order that they are received, and the overall period designated for responses will be 15 minutes.

Members of the public are reminded that they may take part in the meeting only during public session.

Reinstatement of Standing Orders

**20/142 To receive written applications (Strictly Private and Confidential) for the office of Parish Councillor and to co-opt two candidates to fill a vacancy in each of the Blackfield & Langley & Holbury Wards. ([see attached x 5](#))**

**20/143 Planning:** To consider applications and to note any planning comments that have been submitted under the delegated authority of the Clerk following consultation with Councillors ([see list attached](#)).

**a) Parish List:**

Full Planning Permission

20/11428

65 Lime Kiln Lane, Holbury, Fawley SO45 2HJ

Proposal: Proposed extension over garage; two storey and single storey side extensions

Full Planning Permission

21/10017

19 Westbourne Avenue, Holbury, Fawley SO45 2NJ

Proposal: Single-storey rear extension

Full Planning Permission  
21/10089  
2 Hursley Drive, Langley, Fawley SO45 1ZU  
Proposal: 4.2 x 6m summer house

**b) New Forest National Park Authority**

20/00916  
Lakeside, West Common, Langley, Southampton, SO45 1XJ  
Proposal: Single storey extension; alteration to existing outbuilding

20/00936  
Beach Hut 20, Calshot Beach West, Calshot  
Proposal: Replacement roof; roof extension; 2no skylights; re-cladding; 1 no replacement door; 1 no replacement window

21/00001  
Beach Hut 80, Calshot Beach East, Calshot  
Proposal: Replacement beach hut, extension to hard standing

**20/144 To receive updates from District Councillors & County Councillor ([attached x 2](#))**

**20/145 To receive a verbal update from the Deputy Clerk regarding recent Youth Work in the Parish.**

**20/146 Updates from Representatives and Nominees on Local Bodies**

- a) **New Forest Consultative Panel** (Cllr A Carcus)
- b) **New Forest Environmental Liaison Committee** (Cllrs J Poole & B Thorne)
- c) **Waterside Heritage:** (Vacancy)
- d) **Police Liaison** (Cllr A Glass & Cllr B Coyston) ([see attached](#))
- e) **Age Concern NFE:** (Cllr D Poole)
- f) **Dibden Allotment Fund** (Cllr A Alvey)
- g) **New Forest Association of Local Councils** (Cllr D McElhenny and Clerk/RFO)

**20/147 a) Monthly Schedule of Accounts for December 2020 including up to date bank Reconciliation and CCLA Interest ([see attached](#)).**

**20/147 b) To review delegated authority of the Clerk relating to Financial Regulation 4.11**

In circumstances where normal council business cannot be conducted (i.e., COVID-19 lockdown) the Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. Any decisions made under this delegation will be done in consultation with the Chairman of the Council, recorded in writing and will be published in accordance with the relevant regulations. This delegated authority will be reviewed at every meeting of the council whilst it is in place.

To note - No use of delegated power relating to FR 4.11 since last meeting

**20/148 To note Graphic User Interface Summary for the Income & Expenditure of the Council ([see attached](#)).**

**20/149 Estates and Facilities Committee : To receive reports for the following:**

**a) Ashlett – Cllr Hall**

**b) Play Areas – see Grounds Manager report**

**c) Footpaths – The Footpath Representative has written to thank Cadland Estate for the work undertaken on Footpath 46 at Ashlett.**

**d) Holbury Manor & Warren Copse ([see attached](#))**

**20/150 To receive a report from the Grounds Manager ([see attached](#)).**

**20/151 To receive a report from the Centre Manager ([see attached](#)).**

**20/152 Meeting Resolution Update:**

20/115 Parish Council 25/11/2020: Up-to-date valuation of the land currently leased to the Gang Warily Scouts and Guides has been received at a cost of £450 exclusive of VAT to be met from budget code EMR 330 GW land sale. The Clerk has been in touch with the legal team of the Scouts and Guides and we await a response.

20/122 Parish Council 23/12/2020: Dog Walking Project on the Old Golf Course at Gang Warily. Initial discussions have taken place with NFDC regarding the Service Level Agreement for this project with a further meeting scheduled for 08 February 2021. The agreement will not be ready to be presented to this meeting but will be brought to Council as soon as possible.

**20/153 Councillor’s News and Comments. Cllrs are reminded that this agenda item involves no more than an exchange of information.**

**20/154 Correspondence:**

**a) For response:**

**i) NFDC News Release:** Comments invited on NFDC’S local planning guidance ([see attached](#)).

**b) For information:**

**i) NFDC/Fareshare:** Food Larder Project ([see attached](#))

**ii) ONS Census 2021 ([see attached](#))**

**iii) NFNPA:** Notification of Appeal lodged with the NFNPA Planning application 19/00953, Land at the former Flying Boat Inn site, Calshot Road, Calshot SO45 1BP. Outline application for 7no dwellings; access and layout to be considered.

**iv) Woodland Trust:** Notification that application for Community Tree pack has been successful with delivery of the trees expected in April.

**v) Local Government Boundary Commission for England - Advice of final recommendations for future electoral arrangements for NFDC (previously circulated). A draft order – the legal document which brings into force the recommendations will now be laid before Parliament and will provide for new electoral arrangements for NFDC to be implemented at the local elections in 2023.**

- c) **Available from the Office: NFDC Cabinet Forward Plan for 12 month period commencing 01 February 2021** (previously circulated)

**20/155 Date of next meeting:** Full Council 10 March 2021

**Exclusion of public and press: RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**20/156 Staffing matters:**

- a) Training report (see attached)