

## **FAWLEY PARISH COUNCIL**

To All Councillors: A Alvey (Chairman), B Thorne (Vice-Chairman), A Carcas, B Coyston, A Glass, B Hall, T Matthews, D McElhenny, C McGill, S Milgate, D Poole, J Poole, S Read, P Saunders & K Smith.

You are hereby summoned to attend a virtual meeting of Fawley Parish Council on Wednesday, 10 March 2021 at 7pm using the Zoom video conferencing solution.

This meeting will be held in accordance with s78 of the Coronavirus Act 2020, The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came into force on 04 April 2020.

The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specific period until May 2021. The 2020 Regulations apply to local council meetings, committee, and sub-committee meetings in England.

The press and public are welcome to join the meeting and should contact the Clerk to the Council for details on how to connect to the meeting. All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems.

### ***SUMMONS***

*Stephen Postlethwaite*  
Clerk to the Council  
03 March 2021

### **AGENDA**

#### **20/157 Apologies for Absence.**

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.

Any member declaring a pecuniary interest should be requested to leave the virtual meeting (will be placed in the waiting room) by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the virtual meeting after any corresponding resolution has been made. These actions to be recorded in the Council’s minutes.

#### **20/158 Declarations of Interest.**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

#### **20/159 To approve as a correct record the minutes of the virtual Parish Council meeting held on 10 February 2021.**

#### **20/160 Chairman’s Announcements.**

#### **20/161 To receive a presentation from Samuel Underwood, Senior Stakeholder Manager, on Water for Life – Hampshire (see item 20/187 a i )**

Suspension of standing orders

**20/162 PUBLIC SESSION** Members of the public are invited to make representations to Fawley Parish Council on any matters relating to the work of the Council, Public Bodies (Admission to Meetings) Act 1960. The Council asks that the public submit questions and/or a statement to the Deputy Clerk of the Council via email to [deputyclerk@fawley-pc.gov.uk](mailto:deputyclerk@fawley-pc.gov.uk) by 5pm on Monday 08 March 2021.

Following the receipt of a question/statement they will be sent instructions on how to join the Zoom meeting so they can ask the question/read the statement in person if they so wish. Alternatively, the Chairman will read out the questions/statement on their behalf; any item sent should not exceed three minutes.

Questions will be answered in the order that they are received, and the overall period designated for responses will be 15 minutes.

Members of the public are reminded that they may take part in the meeting only during public session.

Reinstatement of Standing Orders

**20/163 Planning:** To consider applications and to note any planning comments that have been submitted under the delegated authority of the Clerk/Deputy Clerk following consultation with Councillors (see list attached) and to consider submitting a response to NFDC Chief Planning Officer regarding the content of planning officer briefing notes recently received.

**a) Parish List:**

Full Planning Permission

21/10165

58 Springfield Avenue, Holbury, Fawley SO45 2LP

Proposal: Proposed loft conversion; front porch; convert rear section of existing garage into an office/gym

Full Planning Permission

21/10195

Baroy, Lea Road, Langley, Fawley SO45 1YW

Proposal: Two storey extensions and alterations to existing bungalow; installation roof lights

Full Planning Permission

21/10076

24 Hursley Drive, Langley, Fawley SO45 1ZU

Proposal: Two storey extension

TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED)

Town and Country (GENERAL PERMITTED DEVELOPMENT) (ENGLAND) ORDER 2015.

Notification of Change of Use – Prior Approval install/replace Solar PV

21/10244

New Forest Academy, Long Lane, Holbury, Fawley SO45 2PA

Proposal: Installation of roof mounted solar panels PV panels, associated infrastructure (Prior Approval)

Lawful Development Certificate proposed TO NOTE  
21/10189

21 Holly Road, Blackfield, Fawley SO45 1WS

Proposal: Loft conversion (hip to gable and dormer) (Lawful Development Certificate that permission is not required for proposal)

The February Parish Council meeting received the information below and comments are now requested on the Officer briefing notes currently provided on planning applications.

*The main purpose of comments from the Parish is to enable you to share information and knowledge about a site or the surrounding area highlighting matters that may not be obvious to the case officers who will not have the same level of local knowledge as you and your councillors.*

*Officers will be using the revised briefing notes from mid-January I intend to review the position in mid-April. Hopefully, this revised position will achieve a mid-point for everyone.*

**b) New Forest National Park Authority**

21/00092

Land off Calshot Road, Calshot, SO45 1BR

Proposal: Storage building (emails/letter previously circulated)

21/00098

Land forming part of Fawley Quarry, Calshot Road, Calshot, Southampton SO45 1BB

Proposal: Temporary open storage of wind turbines (use class B8)

21/00129

Lower Lepe Camping, Lepe Road, Lepe, Exbury SO45 1AD

Proposal: Access track to serve campsite and agricultural land

**20/164 To receive updates from District Councillors & County Councillor**

**20/165 To receive a verbal update from the Deputy Clerk regarding recent Youth Work in the Parish.**

**20/166 Updates from Representatives and Nominees on Local Bodies**

- a) **New Forest Consultative Panel** (Cllr A Carcus)
- b) **New Forest Environmental Liaison Committee** (Cllrs J Poole & B Thorne)
- c) **Waterside Heritage:** (Vacancy)
- d) **Police Liaison** (Cllr A Glass & Cllr B Coyston) ([see attached newsletter](#))
- e) **Age Concern NFE:** (Cllr D Poole)
- f) **Dibden Allotment Fund** (Cllr A Alvey)
- g) **New Forest Association of Local Councils** (Cllr D McElhenny and Clerk/RFO)

**20/167 a) Monthly Schedule of Accounts for January 2021 including up to date bank Reconciliation** ([see attached](#)).

**20/167 b) To review delegated authority of the Clerk relating to Financial Regulation 4.11**

In circumstances where normal council business cannot be conducted (i.e., COVID-19 lockdown) the Clerk shall have delegated authority to make decisions on behalf of the Council where such decisions cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. Any decisions made under this delegation will be done in consultation with the Chairman

of the Council, recorded in writing and will be published in accordance with the relevant regulations. This delegated authority will be reviewed at every meeting of the council whilst it is in place.  
To note - No use of delegated power relating to FR 4.11 since last meeting

**20/168 To note Graphic User Interface Summary for the Income & Expenditure of the Council ([see attached](#)).**

**20/169 To consider that prices agreed at the Estates & Facilities Committee meeting held on 08 January 2020 for Parish Facilities for use from 01 April 2020 onwards remain in place – i.e., there are no increases in prices charged for use of facilities at this point in time for the coming financial year 2021-22.**

**20/170 Asset Disposal Request JD JS63 Walk behind mower ([see attached](#))**

**20/171 To receive and note the Internal Audit (Second Interim) Report update and to approve responses to the recommendations of the Internal Auditor ([see attached x 3](#))**

**20/172 To note that £6350 has been received from the NFNPA as legacy grant funding from the lottery funded OPOF Scheme to cover the ongoing maintenance costs of the new wild play area (£3000) and the access improvement (£3350) at Holbury Manor and Warren Copse. These monies will ring fenced – the NFNPA may request details of any expenditure on which the grant has been spent / applied at any time during the funding period and for up to six financial years thereafter.**

**20/173 To consider the recommendation from staff that the Armed Forces Day Event initially scheduled for 19 June 2021 does not go ahead ([see attached](#)).**

**20/174 To agree that this Council writes to NFDC to advise it strongly opposes the closure and demolition of the Calshot Slipway Toilet Block as reportedly planned by NFDC.**

**20/175 To consider under Section 137 LGA 1972 grant applications received from the following:**

- a) Victim Support** (see attached) Please note that all other documents required to be provided under the grant application have been received and are available from the office.
- b) Waterside Heritage** (see attached) Please note that all other documents required to be provided under the grant application have been received and are available from the office.

**([Also attached - spread sheet of recent grant payments made](#))**

**20/176 Meeting Resolution Update:**

20/122 Parish Council 23/12/2020: Dog Walking Project on the Old Golf Course at Gang Warily. Initial discussions have taken place with NFDC regarding the Service Level Agreement and a virtual meeting took place on 18 February 2021. FPC has submitted to NFDC some suggestions to reduce future maintenance costs and await a further meeting date to progress the SLA which will then be brought to Council.

**20/177 Councillor's News and Comments. Cllrs are reminded that this agenda item involves no more than an exchange of information.**

**20/178 Correspondence:**

**a) For response:**

**i) Southern Water:** Water For Life – Hampshire - consultation. Response due by 23 March 2021. Information previously circulated.

**ii) NFDC:** Formal notice of TPO/0002/21 Land adjacent to the Ruffs, Chapel Lane, Langley ([see attached](#))

**iii) Safety Advisory Group:** Notification of proposed cycling event to take place 15/16 May 2021 (subject to Covid restrictions) ([see attached](#)).

**b) For information:**

**i) NFDC Policy & Planning: To note: Designation of Ringwood Parish is confirmed as a Neighbourhood Area by NFDC**

**ii) Transforming Cities Fund – Southampton. Letter from Cllr R Humby ([see attached](#))**

**iii) NFNPA – Supporting Ground Nesting birds in the New Forest – 2021 campaign ([see attached](#)).**

**c) Available from the Office: NFDC Cabinet Forward Plan for 12 month period commencing 01 March 2021 (previously circulated)**

**20/179 Date of next meeting:** Full Council 14 April 2021.

**Exclusion of public and press: RESOLVED:** That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**20/180 Staffing matters:**

a) Salary increments (see attached)

**20/181 Verbal update from the Deputy Clerk regarding outstanding debtors.**