

## **FAWLEY PARISH COUNCIL**

### **ESTATES AND FACILITIES COMMITTEE**

To: Cllr A Glass (Chairman), Cllr D McElhenny (Vice-Chairman), Cllr A Alvey, Cllr A Carcus, Cllr B Coyston, Cllr B Hall, Cllr B Thorne.

COPY: All other Councillors for information.

You are hereby summoned to attend a meeting of the Estates and Facilities Committee on Wednesday 21 July 2021 at 7pm in the Jubilee Hall, Fawley. The meeting will be preceded by a period of 15 minutes to allow any planning applications on the agenda to be viewed. Standing orders will be suspended to allow public participation of up to 15 minutes after item 03.

### ***SUMMONS***

*pp S. Markides*  
Clerk to the Council  
14 July 2021

### ***AGENDA***

**E/F 01. Apologies.**

**E/F 02. Declarations of Interest and dispensations:**

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.

Any member declaring a pecuniary interest should be requested to leave the chamber by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the chamber after any corresponding resolution has been made.

These actions to be recorded in the Council's minutes.

2.1 To receive declarations of interest from councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.3 To grant any requests for dispensation as appropriate

**E/F 03. Minutes:** To sign as a correct record the minutes of the meeting held on 08 January 2020. These were received and adopted at the Parish Council meeting held on 11 March 2020.

Suspension of standing orders

## **E/F 04. PUBLIC SESSION**

Standing orders reinstated

## **E/F 05. Chairman's Remarks.**

**E/F 06. Planning:** To note any planning comments that have been submitted under the delegated authority of the Deputy Clerk following consultation with Councillors ([see list attached](#)).

### **a) Parish List:**

Full Planning Permission 21/10914

The Trees, Exbury Road, Blackfield, Fawley SO45 1XD

Proposal: Demolish the existing conservatory and replace with full width, double gabled, single storey extension. Extend first floor rear bedroom with a rear dormer.

Full Planning Permission

21/10950

Wansbeck, Northampton Lane, Blackfield, Fawley SO45 1WR

Proposal: Single-storey rear extension

RE-CONSULTATION - Full Planning Permission

21/10500

Langley Cottage, Lepe Road, Langley, Fawley SO45 1YT

Proposal: Single-storey front and side extensions

Lawful Development Certificate proposed

21/10927

New Haven, 22 Springfield Grove, Holbury, Fawley SO45 2LL

Proposal: Loft conversion including rear dormer (Lawful Development Certificate that permission is not required for proposal)

### **b) NFDC Tree Works**

TPO /21/0316

34 Studley Avenue, Holbury, Fawley, SO45 2PP

Proposed work: Oak x 1 Fell

Reason for works: Found to have honey fungus

## **E/F 07. To receive reports for the following:**

**a) Ashlett** – Cllr Hall

**b) Play Areas** – [see Grounds Manager report](#)

**c) Footpaths** – [see attached](#)

**d) Holbury Manor & Warren Copse** ([see attached](#))

**E/F 08. To receive a report from the Grounds Manager and to note tree work orders received for FPC land with verbal update from Grounds Manager on works undertaken ([see attached](#)).**

- E/F 09. To receive a report from the Centre Manager ([see attached](#)).
- E/F 10. Monthly Schedule of Accounts for May and June 2021 ([see attached](#))
- E/F 11. To note Graphic User Interface information relating to Operating Costs for Parish Facilities ([see attached](#)).
- E/F 12. To agree new rules for the allotments at Kennels Corner ([see attached x 2](#))
- E/F 13. To consider forming an Allotment Group with plot holders ([see attached](#))
- E/F 14. To consider request from allotment plot holder to erect in the centre of his plot, a rain cover ([see attached](#)).
- E/F 15. To consider request to allow students studying B Tech Land Based Studies to attend the allotments at Kennels Corner as part of their qualification ([see attached](#)).
- E/F 16. Fund raising project with the Youth Club – verbal report from Cllr Glass.

E/F 17. Update received from NFDC on Dog Walking Project on the Old Golf Course  
*Details, specification, and detail design of the bridge area are almost complete. Procurement documents are just being finalised and the project has approval to proceed to tender. NFDC Procurement team will be leading this process and is expected to take 4 weeks from when the tender is available. So, realistically, the contract will be awarded early to mid-September.*

**E/F 18. Meeting Resolution Updates:**

**Annual Meeting 19/05/2021 Minute ref 21/018**

**HCC Public Rights of Way: To note Footpath Improvements to Dark Lane/Saxon Road walking route will be undertaken by HCC** (further information to the Estates and Facilities Committee meeting due to be held in July).

HCC advise that New Forest District Council have agreed to the general ideas for the Mitigation Project in Fawley presented to them shortly after our site meeting in May. They have requested more detail, which HCC hopes to agree with them at a meeting arranged for next week. Further update to follow.

E/F 19. Councillor news and comments.

**Cllrs are reminded that this agenda item involves no more than an exchange of information**

E/F 20. Correspondence:

a) For response:

i) Drought consultation (Southern Water). After viewing the consultation document, to agree responses and to note councillors can also submit a response individually consultation ends 02 August 2021. [Drought consultation \(southernwater.co.uk\)](https://southernwater.co.uk)

ii) **NFDC:** Temporary Events Notice, Vibrant Forest Brewery, Unit 3, The Purlieu Centre, Hardley Industrial Estate, Hardley, 07/08/21 12.00 – 07/08/21 20.00, Beer Festival, The sale by retail of alcohol, provision of regulated entertainment, 499 persons

**b) For information:**

i) **HCC:** Hampshire Highways, Night working Advance Notification B3053, Fawley Road, Carriageway Resurfacing, estimated 3 nights, mid-August 2021.

ii) **HCC:** Hampshire Highways, A326 (South) Junction Improvements, Fawley (previously circulated)

iii) **Dibden Allotments Fund:** Advice of successful grant application £480.00 for School Holiday Club. Thank you letter has been sent.

iv) **FPC:** To note that Cllr Coyston has retired from his volunteer position as FPC Water Bailiff.

v) **HCC:** The Hampshire (Whitefield Road/Mary Drake Close, Holbury) (Experimental Prohibition of Driving) (School Street) Order 2021 ([see attached](#)).

**c) Available from the office:**

Police New Forest Partnership Update June 2021 (previously circulated), NFDC Cabinet Forward Plan 01 August 2021 – 31 July 2022 (previously circulated), Citizens Advice News Summer 2021, National Grid, Gridline Magazine, Clerks and Council's Direct July 2021, The Clerk Magazine July 2021, Press Release Forestry England Deputy Surveyor of the New Forest announces retirement (previously circulated).

**E/F 21. Date of next meeting:** 13 October 2021

**E/F 22. Exclusion of public and press:** At the conclusion of this part of the agenda, the Chairman will move the following resolution: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

**E/F 23. Staffing matters:**

a) **Staff training reports** (see attached).

b) **Update on Sickness absence of the Clerk** (verbal report from Cllr Alvey)