

FAWLEY PARISH COUNCIL

POLICY, RESOURCES AND PERSONNEL COMMITTEE

Minutes of a meeting of the Policy, Resources and Personnel Committee held on Wednesday 04 August 2021 at 7.00pm in the Jubilee Hall, Fawley.

| Members | Present | Apologies | Absent |
|-------------------------|---------|-----------|--------|
| Chairman Cllr D Poole | ✓ | | |
| Vice-Chair Cllr A Alvey | ✓ | | |
| Cllr A Glass | ✓ | | |
| Cllr C McGill | ✓ | | |
| Cllr S Milgate | ✓ | | |
| Cllr J Poole | ✓ | | |
| Cllr B Thorne | ✓ | | |

Also Present: Cllr B Coyston, Cllr Brian Hall, Cllr D McElhenny, 2 members of the public (until 7.29pm).

In Attendance:

Sue Markides, Deputy Clerk

PRP 01. Apologies. None required

Councillors are reminded of their obligation to declare any declarations of either pecuniary or personal interest in any Agenda items.

Any member declaring a pecuniary interest should be requested to leave the chamber by the Clerk prior to the item(s) in which the Member has declared an Interest being discussed, then invited to return to the chamber after any corresponding resolution has been made. These actions to be recorded in the Council's minutes.

PRP 02. Declarations of Interest.

2.1 To receive declarations of interest from councillors on items on the agenda

Cllr Glass declared a non-prejudicial interest in agenda item 06 Planning, as he is a member of the New Forest District Council Planning Committee. He stated that he would consider the applications on the evidence in front of him at this point in time.

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any) None

2.3 To grant any requests for dispensation as appropriate None

PRP 03. Minutes: To sign as a correct record the minutes of the meeting held on 12 February 2020. These were received and adopted at the Parish Council meeting held on 11 March 2020. **RESOLVED:** That the minutes of the meeting held on 12 February 2020 be confirmed as a correct record.

Draft awaiting confirmation at the next Parish Council meeting

Standing Orders were suspended

PRP 04. PUBLIC SESSION:

A resident wished to speak on behalf of both members of the public present on planning application 21/11002, Land rear of 141 Hampton Lane, Blackfield and hoped the parish council would recommend refusal. He advised of inaccurate plans submitted (now resubmitted) and raised concern regarding the landlocked site, poor design, the negative impact on neighbouring properties, car parking which could impact on the businesses nearby, noise concerns and advised that the ecologist report undertaken showed that there are two protected species on site. The members of the public considered that the plans were contrary to their human rights and that the points raised provided information on five of the seven matters put forward by the NFDC Planning Officer to consider when commenting on this application.

Standing Orders were reinstated

PRP 05. Chairman's Remarks: The Chairman advised of the following:

The Council has been advised of the upcoming carriageway surface repairs in localised areas along Springfield Avenue, Holbury from Walton's Avenue to Mays Close – these are scheduled to start within the next 3 weeks and are expected to last for up to 9 days during which time the road will be closed to through traffic from 08.00-16.00. The road will be open outside of these hours.

Carriageway surface repairs in localised areas will also take place along Southbourne Avenue, Holbury from Ivor Close to Holbury Drove– these are scheduled to start within the next 3 weeks and are expected to last for up to 4 days during which time the road will be closed to through traffic from 08.00-16.00. The road will be open outside of these hours.

A reminder of the opening of the Dementia Garden at Jubilee Hall on Thursday 19 August 2021 at 2pm, please let the office know if you are attending.

A reminder of a NFNPA event being held at the Holbury Manor / Warren Copse on Tuesday 17 August 2021 - Times to be confirmed.

PRP 06. Planning: To note any planning comments that have been submitted under the delegated authority of the Deputy Clerk following consultation with Councillors.

RESOLVED: To submit the following observations and to note planning comments that have been submitted under the delegated authority of the Clerk following consultation with Councillors

a) Parish List:

Full Planning Permission

21/10636

16 Rollestone Road, Holbury, Fawley SO45 2GB

Proposal: 1.83 high boundary fencing; removal of existing hedge (Retrospective)

(No 4) We recommend refusal as we consider this fencing to be too high and out of keeping with the immediate surrounding area.

Draft awaiting confirmation at the next Parish Council meeting

Full Planning Permission

21/10985

1 Watton Road, Holbury, Fawley SO45 2LW

Proposal: Front dormer

(No 5) We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission

21/10986

Ashford, Blackfield Road, Fawley SO45 1EH

Proposal: Single storey front/side & rear extensions

(No 3) We recommend permission

Full Planning Permission

21/10987

Larkfield House, 1 Sherwood Way, Langley, Fawley SO45 1ZQ

Proposal: Extensions and Alterations

(No 3) We recommend permission

Full Planning Permission

21/11002

Land rear of 141 Hampton Lane, Blackfield, Fawley SO45 1WE

Proposal: Two-bedroom bungalow

Members noted the comments made during public session.

(No 4) We recommend refusal as we consider this to be over development, a crowded site. We also note the recommendation of the ecologist for refusal due to protected species being found there.

Full Planning Permission

21/11035

12 The Glade, Langley, Fawley SO45 1ZP

Proposal: Single-storey front extension to garage

(No 2) We recommend refusal due to the design being in front of the building line but would accept the decision reached by the District Council's Officers under their delegated powers.

Full Planning Permission

21/11055

Nutmeg Cottage, Mopley, Langley, Fawley SO45 1YJ

Proposal: Detached garage

(No 3) We recommend permission

Full Planning Permission

21/11054

37 Hampton Close, Blackfield, Fawley SO45 1WQ

Proposal: Single storey extension; replacement garage

(No 3) We recommend permission

Draft awaiting confirmation at the next Parish Council meeting

Full Planning Permission

21/10914 AMENDED PLANS

The Trees, Exbury Road, Blackfield, Fawley SO45 1XD

Proposal: Demolish the existing conservatory and replace with full width, double gabled, single storey rear extension. Extend first floor rear bedroom with a new dormer; front porch; side carport

(No 3) We recommend permission

b) New Forest National Park Authority:

Full Planning Permission

21/00607

Fawley Quarry, Calshot Road, Calshot, Southampton

SO45 1BB

Proposal: Temporary and restricted access points; gates; 4no pole mounted signs; works to bunds

(No 2) We recommend refusal and raise concern regarding traffic implications – we suggest that there should be no use by HGVs of Badminton Drove, that Calshot Road should be cleaned as is the case with the quarry at Netley View, Hythe and that there should be supervision when vehicles leave the site – but we would accept the decision reached by the District Council Officers under their delegated powers.

c) New Forest District Council Tree Works:

TPO /21/0343

39 Saxon Road, Blackfield, Southampton, SO45 1WY

Proposed work:

Oak 1 – Fell as low to ground level as practicable leaving bevelled edges on final cut to facilitate an enhanced subtle appearance

Oak 2 – Fell to as low to ground level as practicable. 5 clumps of Honey Fungus (Armillaria sp) growing at the base of the tree

Reason for works: Arboricultural maintenance

To SUPPORT the tree works planned for Oak 2.

To advise NFDC that the Council is unhappy with the removal of Oak 1 however we would accept the recommendation of the NFDC's Arboriculturist.

PRP 07. To note Asset Disposal (Mushroom Springer) Noted.

PRP 08. To consider Memorial Bench Scheme on NFDC owned land / Memorial Planter at Ashlett. Discussion took place on the provision of memorial benches by Fawley Parish Council under licence on land owned by NFDC at Calshot. NFDC have advised that it would not be able to run a memorial bench scheme for this area as a standalone location. It was considered that memorial benches could be provided at the Dog Walking area at Gang Warily.

RESOLVED: To not instigate a memorial bench scheme at Calshot Beach on land owned by NFDC.

RESOLVED: The alternative suggestion of a memorial planter at Ashlett Creek to be brought to the next meeting of the Estates and Facilities Committee due to be held 13 October 2021.

Draft awaiting confirmation at the next Parish Council meeting

PRP 09. To consider removal of play equipment at Wessex Close and Great Elms Close. Discussion took place on the provision of play areas within the parish and on the condition of the equipment provided at Wessex Close and Great Elms Close.

RESOLVED: That Council agree to remove one piece of play equipment at Wessex Close and one piece of play equipment at Great Elms Close, residents to be informed.

RESOLVED: To arrange a tour of all play areas within the parish for all councillors following which the matter could be brought, in the first instance, to the next meeting of the Estates and Facilities Committee due to be held 13 October 2021.

PRP 10. Resolution updates: None

PRP 11. Correspondence:

a) For response:

- i) HCC: Have your say on proposed Waterside travel improvements:** The suggested responses in the agenda papers (see attached Appendix A) were **AGREED** and will be submitted by the Deputy Clerk by the deadline of Sunday 29 August 2021. It was noted that Councillors can also respond individually.
- ii) NFNPA: Your Future New Forest Survey:** Noted. Councillors to respond individually.
- iii) NFDC Licensing:** Gambling Act 2005 Statement of Licensing Principles.

Consultation will run until 10 September 2021 but to note the proposal is to make no changes to the current Statement of Principles. Noted.

b) For information:

- i) NFDC Licensing: Temporary Event Notice LATE 02/08/21 11.00-08/08/21 23.00** Calshot Field Car park, Calshot Beach East, Calshot, Glamping Site, Dispensing unit from the car park – table service, pending premises licence. The sale by retail of alcohol, 5 persons. Cllr Milgate considered the address description misleading and advised that the car park mentioned in the temporary event notice is on private land i.e., not the public car park. Noted.
- ii) NFDC Licensing: Temporary Event Notice 28/08/21 11.00 – 28/08/21 23.00** Field adjacent All Saints Church, Marsh Lane, Fawley SO45 1DL, Fawley Classic Vehicle and Village Show, The sale by retail of alcohol, the provision of regulated entertainment, 499 persons. Noted.

Available from the Office: NFDC & NFNPA Decision statement for the making of the New Milton Neighbourhood Plan 2016-2036, **HCC** Minutes of Forest Lodge Home Farm (Fawley Quarry) Liaison Panel meeting held on 20 July 2021. Noted.

PRP 12. Cllrs News and Comments: None

PRP 13. Date of next meeting: 17 November 2021

Exclusion of public and press: RESOLVED: That, considering the confidential nature of the business to be transacted, the public, including the press, be excluded from the remainder of the meeting.

Draft awaiting confirmation at the next Parish Council meeting

PRP 14. Staffing matters:

a) **Staff Training Report:** Noted.

b) Verbal update on possible ill health retirement of the Clerk

Cllr Alvey advised that this matter was progressing. Cllr Poole thanked the Chairman for the work he had undertaken.

c) Change in JNC Youth Worker Salary Scales

RESOLVED: That FPC agree the new salary scales as presented:

Assistant Youth Support Worker JNC scale 5, current staff member placed on scale 5.

Youth Support Worker JNC scales 6 – 8, current staff member placed on scale 8.

d) **To note resignation of Youth Worker, recruitment process has commenced** Noted.

e) **To note resignation of Operations Manager, Gang Warily, recruitment process has commenced.** Noted.

PRP 15. Gang Warily Scouts and Guides Lease: The Deputy Clerk advised of a new proposal received from the Scouts and Guides which has been forwarded to the valuers for further advice. She stated that any offer accepted needed to be able to be justified to outside parties and that the Council has a duty to do the best for its residents, not just the Scouts and Guides.

PRP 16. To note that a 5-year Open Market rent review is required on the Cell Mast lease at the Groundsman's Compound agreed in March 2015, cost of £825 to be met from budget code 4110 Solicitors fees. Noted.

PRP 17. Verbal update from the Deputy Clerk on Debtors to the Council and the action that can be taken.

The Deputy Clerk provided an update on outstanding debt to the Council and the actions being taken to reduce these.

PRP 18. To note a formal Letter of Claim against the Council has been received relating to an incident in the car park at Gang Warily; this is now in the hands of the Council's Insurers. Noted.

Cllr Poole thanked the Deputy Clerk for her work during the absence of the Clerk however she advised it has been a team effort.

There being no further business the meeting closed at 8.07pm.

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Chairman