

FAWLEY PARISH COUNCIL

Connecting Communities



15th June 2022

To all Members of the ESTATES AND FACILITIES Committee

You are hereby summoned to attend the **Estates and Facilities Committee meeting of Fawley Parish Council** to be held on Wednesday 22nd June 2022 commencing at 7.00pm. The meeting will be held in The Council Chamber, Jubilee Hall, The Square, Fawley, Hants. SO45 1DD

Stephanie Bennett

Clerk to the Council

stephanie.bennett@fawley-pc.gov.uk

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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

3. PUBLIC SESSION

Members of the public may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. Each person speaking is limited to three minutes. Duration of this agenda item to be no longer than fifteen minutes.

4. MINUTES

To consider and approve the minutes of the Committee meeting held on 19 January 2022. See Appendix 4.

5. CHAIRMAN ANNOUNCEMENTS

Blackfield • Calshot • Fawley • Hardley • Holbury • Langley

Fawley Parish Council, Gang Warily, Newlands Road, Fawley, Hampshire. SO45 1GA
Telephone: (023) 8089 0761 Recreation Centre: (023) 8089 3603 Fax Number: (023) 8024 3297
Email: clerk@fawleyparishcouncil.org.uk

6. EXTERNAL OPEN SPACE BODIES

To receive reports from:

- a. Councillor Hall (Ashlett Creek)
- b. Eddie Holtham (Holbury Manor & Warren Copse) See Appendix 6

7. FINANCE

To receive the reports of the Cost Centres for Estates and Facilities for the year to 14 June 2022.
See Appendix 7

8. ESTATES VISIT 15 JUNE 2022

Councillors to highlight their concerns and thoughts relating to the Council's Estates and Facilities.
(The initial thoughts will be used to develop a draft strategy for Committee consideration)

9. CAR PARK DRAINAGE

To consider the report of the Maintenance and Works Supervisor and agree the preferred contractor. See Appendix 9

10. QE2 PLAY AREA

To consider the report of the Maintenance and Works Supervisor and agree the preferred equipment. See Appendix 10.

11. CAPITAL WORKS & MAINTENANCE SCHEDULE

To consider the report of the Clerk. See Appendix 11

12. COMMUNITY MINIBUS

To consider the report of the Deputy Clerk. See Appendix 12.

13. JUBILEE HALL

To consider whether to investigate the potential use of the upstairs area at Jubilee Hall as a Parish Council office with the current offices at Gang Warily offered for lease

14. ALLOTMENTS

- a. Chairman to report on the meeting at the allotments 21st May 2022
- b. To consider the report of the Clerk. See Appendix 14.

15. FISHING AND BOATING AGREEMENT

To consider and agree the reviewed agreement. See Appendix 15

16. BLACKFIELD AND LANGLEY FOOTBALL CLUB MEDIA TOWER

To consider a retrospective permission for the media tower that has been positioned at the side of the football pitch. See Appendix 16.1 for photograph of tower, Appendix 16.2 for risk assessment and Appendix 16.3 for confirmation of insurance (not received)

17. FENCING COMPOUND

To consider the request from the lessee to be permitted to place fencing. See Appendix 17 for diagram and example of proposed type of fencing

18. ACTIVE TRAVEL FUND – CYCLE PARKING GRANT

To note report from Centre Manager See Appendix 18

Blackfield • Calshot • Fawley • Hardley • Holbury • Langley

19. COMMITTEE ACTION PLAN

See Appendix 19

20. COUNCILLOR NEWS AND COMMENT

21. EXCLUSION OF PUBLIC AND PRESS

To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

22. LEASES

23. FOREST EDGE OPEN SPACE

24. PREMISES LICENCE

25. HEALTH AND SAFETY, AND INSURANCE UPDATE

26. GRAZING HEAD TERMS OF LEASE

27. DATE OF NEXT MEETING

19th October 2022, 7.00pm Estates and Facilities Committee