

## FAWLEY PARISH COUNCIL

### ESTATES AND FACILITIES COMMITTEE

Minutes of the Estates and Facilities Committee meeting of Fawley Parish Council held on Wednesday 19 January 2022 at 7pm in the Jubilee Hall, Fawley.

Members	Present	Apologies	Absent
Cllr A Glass Chairman	√		
Cllr D McElhenny Vice-Chairman	√		
Cllr A Alvey	√		
Cllr A Carcus	√		
Cllr B Coyston	√		
Cllr B Hall	√		
Cllr B Thorne		√	

**Also present:** Cllr S Milgate, Cllr C McGill MBE, Cllr S Read.

**In attendance:**

Stephanie Bennett, Clerk/RFO to the Council  
Sue Markides, Deputy Clerk  
Joshua Bond, Centre & Sports Development Manager  
Simon Llewellyn, Maintenance & Works Supervisor

The Chairman wished everyone present a Happy New Year and introduced the new Clerk to the Council to the meeting.

**E/F 44. Apologies:** Apologies were sent by Cllr B Thorne. These were accepted.

**E/F 45. Declarations of Interest and dispensations:**

Cllr Glass declared a non-prejudicial interest in agenda item E/F 49 Planning, as he is a member of the New Forest District Council Planning Committee.

There were no written dispensations.

**E/F 46. Minutes**

**RESOLVED:** That the minutes of the Estates and Facilities Committee meeting held on 13 October 2021 be confirmed as a correct record.

**E/F 47. PUBLIC SESSION:**

There were no members of the public present.

**E/F 48. Chairman's Announcements:**

The Chairman advised that he hoped to set up a working group to consider priorities and the way forward for all play areas of the Council.

He further advised of a proposal to develop a strategy for use of parish land and facilities. The Mens Shed lease is due for renewal and the Clerk will be arranging a meeting with them.

**E/F 49. Planning:**

**RESOLVED:** To note planning comments that have been submitted under the delegated authority of the Deputy Clerk following consultation with Councillors and to submit the following observations.

**a) Parish List:**

Full Planning Permission

21/11639

122 Rolleston Road, Holbury, Fawley SO45 2GZ

Proposal: 1.9 metre boundary fence (Retrospective)

Extension request agreed

**(PAR 3)** We recommend permission

Full Planning Permission

21/11674

Little Toller, Chapel Lane, Langley, Fawley SO45 1YX

Proposal: Demolition of existing; replace with 2no dwellings

**(PAR 4)** We recommend refusal as the Parish Council considers this to be over development of the site.

Full Planning Permission

21/11710

29 Hampton Lane, Blackfield, Fawley SO45 1ZA

Proposal: Single-storey rear extension; 4no new rooflights added

**(PAR 3)** We recommend permission

**b) New Forest National Park Authority:**

21/01060

Beach Hut 68, Jack Maynard Road, Calshot, SO45 1BR

Proposal: Beach hut (demolition of existing)

Extension request agreed

**(PAR 3)** We recommend permission

**E/F 50. Reports**

The following reports were received

- a) Ashlett** – Cllr Hall reported on Ashlett Creek and raised concern regarding the gravel area which is now flooding at high tide. The Clerk advised that the Grounds Manager had experienced difficulties sourcing the required replacement gravel and is now looking at alternative material that could be used. She had visited the site yesterday and considered a long term plan for the area could be produced.

- b) **Footpaths** – It was noted that a new volunteer has agreed to become the Council's footpath representative.
- c) **Holbury Manor & Warren Copse** - Minutes of AGM were noted and the Clerk advised that considerable work is taking place on site, tidying the area.

**E/F 51. Grounds Manager**

The Grounds Manager report was received.

**RESOLVED:** To accept the report from the Grounds Manager.

**E/F 52. Centre Manager**

The Centre Manager presented his report

**RESOLVED:** To accept the report from the Centre Manager.

**RESOLVED:** The Centre to progress work to start looking at the environmental impact of its' Scope 1 & 2 emissions.

**RESOLVED:** The Centre to introduce a new scheme to fund the planting of trees for its' direct debit gym members.

**E/F 53. The Great British Spring Clean**

Members **ACCEPTED** the suggested date of Saturday 26 March 2022 with the location of Calshot for joining The Great British Spring Clean. Cllr Milgate to liaise with the Clerk regarding the advertising of the spring clean and it was considered that ExxonMobil could be asked to join the event.

**E/F 54. Gang Warily Car Park**

The Maintenance & Works Supervisor briefed the Committee on options and indicative costs with regard to the subsidence/drainage issues

**RESOLVED:** That Officers provide a specification to Councillors on the preferred option of a soakaway for the Gang Warily Car Park before quotes are sourced.

**E/F 55. QE2 Fire door**

Members received a briefing from the Maintenance and Works Supervisor and noted the cost of a replacement fire door at approximately £1200. Members further noted the information from the Clerk/RFO that whilst there is currently an overspend on the budget for maintenance of the QEII, over all there is an underspend on the cost centre so this work could be progressed.

**RESOLVED:** To agree to proceed with a replacement fire door at QE11 at a cost of £1200.

**E/F 56. Playgrounds**

Maintenance & Works Supervisor reported that the replacement swings have recently been installed at Renda Road and the frames painted. One swing has already been vandalised, this will be replaced next week (replacement cost of a swing and chain is approximately £127.00).

The Maintenance & Works Supervisor also briefed the Committee on the condition of Gang Warily and QE2 playgrounds and members discussed the condition of the QEII and Gang Warily play areas. It was noted that currently there is a balance of £40,385 in Ear Marked Reserve 365, Play Area New. These funds could be used to enhance both areas although the

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recommendation of the Maintenance & Works Supervisor that work is not carried out at Gang Warily until drainage works are completed on the adjoining new dog walking area was noted. Members noted that the proposals will be brought back to Council before the tendering process is started.

**RESOLVED:** To use funds in EMR365 Play Area New to enhance the QEII play area.

**RESOLVED:** To progress the enhancement of the Gang Warily Play area once drainage works at the adjoining new dog walking area have been completed.

Cllr Glass advised the meeting of concerns relating to the condition of the parts of the wooden equipment that are underground at the Fawley School Road play area.

Members **AGREED** that a suitable check of the School Road play equipment should be undertaken.

#### **E/F 57. HCC Parish & Town Council Investment Fund - Energy Efficiency Grants:**

The report of the Clerk was considered. The Clerk advised that any application needed to be made as soon as possible as the invitation to bid is on a "first come, first served" basis.

Members noted that electric charging points are not eligible under this grant scheme however Cllr Glass considered that there are companies who would be willing to install them on parish council owned land and pay a percentage of the income to the council. It was **AGREED** that this suggestion should be followed up.

**RESOLVED:** To appoint a consultant to provide recommendations to the Council with regard to energy efficiency and the achievement of net zero. The cost for the consultant of up to £5000.00 to not form part of the funding bid but to be met from Parish Council funds.

**RESOLVED:** To develop an application to HCC to include the improvement of loft insulation on all parish buildings and the provision of new windows at Gang Warily.

#### **E/F 58. Meeting Resolution Updates:**

The meeting received updates on the following resolutions:

#### **E/F 36. To consider change in grazing area at Newlands.**

Permitted Development enquiry has been made to NFDC, response awaited.

#### **E/F 37. To consider donation of benches from the Model Club based at Gang Warily for installation at the pond at Gang Warily.**

Benches due to be installed shortly.

#### **E/F 38. To consider donation of a clock from the Fawley Men's Shed to be installed in the Sensory Garden at Jubilee Hall.**

The clock will be in situ shortly.

Cllr McElhenny considered an update could have been provided relating to **E/F 35 To consider proposal to fence part of the Holbury Manor Field.** The meeting noted that this was still being progressed.

The Clerk advised that in future an action list will be implemented and reported to Council.

#### **E/F 59. Councillor news and comments.**

Cllr Read informed the meeting that the Fawley Dog Show would take place this year.

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**E/F 60. Correspondence:**

Councillors were directed to the correspondence available.

**E/F 61. Date of next meeting:**

To be confirmed once new meeting schedule is agreed.

**E/F 62. Exclusion of the Press and Public**

**RESOLVED:** To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

**E/F 63. Gang Warily:**

Members considered the report of the Centre Manager.

**RESOLVED:** To allow the return of the individual to specific sessions at Gang Warily when accompanied throughout by a professional support worker.

The meeting closed at 8.25pm.

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Chairman