

FAWLEY PARISH COUNCIL

Connecting Communities



11 January, 2023

To all Members of the ESTATES AND FACILITIES Committee

You are hereby summoned to attend the **Estates and Facilities Committee meeting of Fawley Parish Council** to be held on Wednesday 18 January 2023 commencing at 7.00pm. The meeting will be held in The Council Chamber, Jubilee Hall, The Square, Fawley, Hants. SO45 1DD

Stephanie Bennett

Clerk to the Council

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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

- a. To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest;
- b. To receive any written requests for dispensations for disclosable pecuniary interests;
- c. To grant any requests for dispensation as appropriate.

3. PUBLIC SESSION

Members of the public may ask questions or submit comments about agenda items/parish council matters. Parish Councillors may also make comment at this time. Each person speaking is limited to three minutes. Duration of this agenda item to be no longer than fifteen minutes.

Blackfield • Calshot • Fawley • Hardley • Holbury • Langley

4. MINUTES

To consider and approve the minutes of the Committee meeting held on 19th October,2022. See Appendix 4.

5. CHAIRMAN ANNOUNCEMENTS

6. QE2 MEMORIAL GARDEN

- a. Exxon Mobil to explain the work that is taking place to provide the community garden
- b. Councillors to discuss and recommend what to include in the garden and what form of commemoration should be included to commemorate the reign of Her Majesty Queen Elizabeth

7. EXTERNAL OPEN SPACE BODIES

To receive reports from:

- a. Councillor Hall (Ashlett Creek)
- b. Eddie Holtham (Holbury Manor & Warren Copse) See Appendix 7

8. FINANCE

- a. To receive the reports of the Cost Centres for Estates and Facilities for the year to 8th January 2023. See Appendices 8a1 and 8a2
- b. To receive the variance report for the end of Quarter 3. See Appendix 8b

9. HOLIDAY CLUBS

To consider a request from the youth workers to designate QE2 play area as for sole use of the Holiday Club when in session

10. BRANDING

- a. To consider and agree the draft design of replacement gazebos. See Appendix 10a
- b. To consider and agree the signage at QE2 recreation ground. See Appendix 10b

11. GANG WARILY FOOTPATH

- a. To consider the revised footpath route and indicative costs. See Appendix 11a
- b. To agree the tender specification.

12. ALLOTMENTS AND GRAZING FIELDS

- a. Assistant Clerk (Grounds and Maintenance) to report on the outcome of the soil testing at the allotments and the Environmental Health visit to the substance in the grazing fields
- b. To consider the quotes for the soil sampling at the proposed allotment site. See Appendix 12b

13. NOTICEBOARD QE2

- a. Cllr Saunders to report on the request to place a noticeboard at QE2 recreation ground
- b. Councillors to consider the request

14. CLOTHES BANK

To consider a request to place a clothes bank at Gang Warily and Jubilee Hall

15. CLUB MEMBERSHIP

To consider the report of the Assistant Clerk (Sports and Services) See Appendix 15

16. COMMITTEE ACTION PLAN

See Appendix 16

17. COUNCILLOR NEWS RELEVANT TO THIS COMMITTEE

18. DATE OF NEXT MEETING 14th June 2023 7.00pm